



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: enquiry@rustingtonpc.org

Website: www.rustingtonpc.org

17 June 2025

Dear Councillor (and Parishioners for information)

FINANCE AND GENERAL PURPOSES COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 23 June 2025** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

Clerk of the Council

To: All Members of the Finance and General Purposes Committee and other Members for information

A G E N D A

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for Absence
4. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent



Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
VAT Registered: 946 2052 29

5. To approve the Minutes of the Meeting held on 19 May 2025
(Copy attached)
6. To consider further such matters as arise from the Minutes
7. To retrospectively approve the Accounts paid
(Copy enclosed for Members)
8. To consider:-
 - (a) Final Monthly Budget Report to 31 March 2025
(Copy to follow for Members)
 - (b) Monthly Budget Report to 13 June 2025
(Copy to follow for Members)
9. Internal Audit 2024/2025 - To consider a Report received from the Council's Internal Auditor, April Skies Accounting and Finance Manager to report
(Copy to follow for Members)
10. Applications for Grant Aid from Local Organisations - To consider a Report from the Clerk of the Council
(Copy attached for Members)
11. Littlehampton District Lion Club - Senior Citizens Luncheon - To consider an email received from David Bishop, requesting The Woodlands Centre hiring fees be waived for the Luncheon in August 2025
(Copy attached for Members)
12. To appoint Representatives to serve on the following:-
 - (a) Internal Audit Sub-Committee
 - (b) Personnel Sub-Committee
13. Urgent matters arising, for information only, since the preparation of this Agenda