



# Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: [enquiry@rustington-pc.gov.uk](mailto:enquiry@rustington-pc.gov.uk)

Website: [www.rustingtonpc.org](http://www.rustingtonpc.org)

---

20 January 2026

Dear Councillor (and Parishioners for information)

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 26 January 2026** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.15 pm**. (Please use the Council Offices' entrance at 34 Woodlands Avenue).

**Please note later start time.**

Yours sincerely

**Clerk of the Council**

**To: All Members of the Finance and General Purposes Committee and other Members for information**

---

## **A G E N D A**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*



***Working for the local Community***

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public. For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller. VAT Registered: 946 2052 29

3. To approve the Minutes of the Meeting held on 15 December 2025  
*(Copy attached)*
4. To consider further such matters as arise from the Minutes
5. To note the Council's Reconciled Bank Balances as at 31 December 2025, as verified by Councillor Lee  
*(Copy attached for Members)*
6. To retrospectively approve the Accounts paid  
*(Copy enclosed for Members)*
7. To consider the Monthly Budget Report to 16 January 2026  
*(Copy enclosed for Members)*
8. 2025 Community Carol Concert:-
  - (a) To consider making a donation to the Littlehampton Concert Band in recognition of its participation in the Carol Concert - Clerk to report
  - (b) To consider making a donation to the Sussex West County Guide Choir in recognition of its participation in the Carol Concert - Clerk to report
  - (c) To consider making a donation to The Melodians in recognition of their participation in the Carol Concert - Clerk to report
9. Remembrance Sunday Parade and Service - TS Implacable, Nautical Training Corps - Clerk to report
10. Website Maintenance Agreement for Rustington Museum - To consider a quotation from Mr P Collins for the period 28 January 2026 - 27 January 2027  
*(Copy attached for Members)*
11. Urgent matters arising, for information only, since the preparation of this Agenda