



# Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

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21 April 2026

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 27 April 2026** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.00 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 6.45 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

**Clerk of the Council**

## AGENDA

1. Apologies for Absence
2. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

3. To confirm the Minutes of the Monthly Meeting held on 23 March 2026  
(Copy enclosed)
  4. Annual Assembly of the Parish Meeting - 9 April 2026 - To note the Minutes of the Meeting  
(Copy attached for Members)
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**Working for the local Community**

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.  
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.  
VAT Registered: 946 2052 29

5. Casual Vacancy - To consider an Application received, and Applicant to address Meeting/respond to Members Questions, if required  
*(Copy of Application attached for Members)*
6. Sussex Police:-
  - (a) Matters Arising (if any)
  - (b) Arun All Parishes Meeting:-
    - (i) Meeting - 27 March 2026 - Deputy Clerk to report
    - (ii) Meeting - 27 April 2026 - Clerk to report
7. County Councillors - Matters Arising (if any)
8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
9. Chairman's Report
10. Planning Committee - To note the Reports of the Meetings held on 16 March 2026 and 13 April 2026  
*(Copies previously circulated)*
11. Finance and General Purposes Committee - To receive the Report of the Meeting held on 27 April 2026 from the Chairman of the Committee, and to consider the Recommendations contained therein  
*(Finance and General Purposes Committee Agenda and associated documentation previously circulated)*
12. To note the Attendance Records for Council and Committee Meetings for the period April 2025-March 2026  
*(Copy attached for Members)*
13. Review of Insurance Provision - Clerk to report
14. Parishioners' Award:-
  - (a) Clerk to report on nominations received and to accept any further nominations from Members
  - (b) To agree a date for a Meeting of the Working Party to consider nominations received
15. The Woodlands Centre - Major Redesign and Refurbishment Project - To consider a Report of the Meeting of the Working Party held on 13 April 2026  
*(Copy attached for Members)*
16. Rustington In-Bloom Committee - Progress Report from Councillor Lee
17. 75<sup>th</sup> Anniversary of the Festival of Britain Musical Concert - 13 June 2026 - Progress Report

18. Cancellation of 2026 Community Carol Concert - Clerk to report
19. Cancellation of Councillors' Surgery - Thursday 7 May 2026 - Clerk to report
20. Future of Zachary Merton Hospital and Land:-
  - (a) To note correspondence between the Chairman of the Council and the Minister of State for Health, together with a letter received from Siobhan Melia, Chief Executive, Sussex Community NHS Foundation Trust  
*(Copy attached for Members)*
  - (b) Public Meeting - 21 May 2026 - To note a Press Release received in this regard, and Chairman to report  
*(Copy to follow for Members)*
21. Arun District Council:-
  - (a) Local Government Reorganisation - Government Consultation - Shaping West Sussex - To note the latest information received from Dawn Hudd, Chief Executive  
*(Copy attached for Members)*
  - (b) Application for a Premises Licence - Express Pizza Rustington Limited, 60 The Street, Rustington - Licence Application Number: 123065 - Clerk to report  
*(Copy attached for Members)*
22. West Sussex County Council - Rustington Golf Centre Roundabout - To note correspondence with Mark Jacobs, Area Highway Manager, in this regard  
*(Copy attached for Members)*
23. Rampion 2 Wind Farm Status Early 2026 - To note an email received from The Secretary, The Littlehampton Society, together with a Press Release and associated documentation from the Secretary, Protect Coastal Sussex (PCS), in this regard  
*(Copy of documentation previously circulated via email dated 20 April 2026)*
24. To receive Reports from Members attending other External Meetings (if any)
25. Urgent matters arising, for information only, since the preparation of this Agenda
26. To note the following Documents and Publications previously circulated to Members:-
  - (a) Arun Dementia Alliance - Meeting Minutes - March 2026
  - (b) Arun District Council - News Release - Grants now available for independent businesses
  - (c) CAGNE - April Bulletin
  - (d) Care UK - Stroke Awareness Talk - Free Event at Ayton House
  - (e) East Preston Parish Council News - 27 March 2026, 2 April 2026 and 9 April 2026
  - (f) National Association of Local Councils - Chief Executive's Bulletin - 26 March 2026, 2 April 2026, 9 April 2026 and 16 April 2026
  - (g) RHS - Your April Gardening Update
  - (h) Stonepillow - Cathedral to Coast Trek For Stonepillow
  - (i) Turning Tides - Housing First Project
  - (j) West Sussex County Council - Highways, Transport and Planning - News and Updates

- (k) West Sussex County Council - News Release - 25 March 2026 x4, 26 March 2026, 27 March 2026 x3, 8 April 2026 x2, 10 April 2026 and 16 April 2026
- (l) West Sussex County Council - Residents' eNewsletter - March 2026 Edition
- (m) West Sussex County Council - Residents' eNewsletter - April 2026 Special Edition
- (n) West Sussex County Council - Upcoming WSCC Bus Stop Improvement Programme (BSIP)

27. To note the following Documents and Publications received for Members' information:-

- (a) CPRE Sussex - Sussex Review - Spring 2026