

**RUSTINGTON PARISH COUNCIL**

**FINANCE AND GENERAL PURPOSES COMMITTEE**

**MINUTES:** of the Meeting held on 23 March 2026

**PRESENT:** Councillors J Bennett (Chairman), Mrs C Broomfield, M Broomfield, Mrs A Cooper, A Cooper, G Lee, Mrs S Partridge and D Rogers

**In attendance:** Councillor J Ceiriog-Hughes, Mrs C Harris (Finance Manager/RFO and Meeting Clerk), Mrs C Ward (Clerk of the Council) and Ms R Costan (Deputy Clerk)

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**20/26**      **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Warren (Indisposition). This apology was accepted by the Committee.

**21/26**      **DECLARATIONS OF INTEREST**

Councillor Mrs Broomfield declared a personal interest in Minute 25/26. She remained in the Meeting during consideration of this item and took part in the discussion but abstained from voting thereon.

Councillor Broomfield declared a personal interest in Minute 25/26. He remained in the Meeting during consideration of this item and took part in the discussion but abstained from voting thereon.

Councillor Rogers declared a personal interest in Minute 25/26. He remained in the Meeting during consideration of this item and took part in the discussion but abstained from voting thereon.

**22/26**      **MINUTES**

The Minutes of the Meeting held on 23 February 2026 were signed by the Chairman of the Meeting as a correct record.

**23/26**      **PAYMENT OF ACCOUNTS**

The Committee retrospectively APPROVED the payment of the Monthly Accounts.

A copy of the Accounts is attached and forms a part of these Minutes.

**24/26**      **MONTHLY BUDGET REPORT TO 16 MARCH 2026**

The Committee NOTED the Monthly Budget Report which had been previously circulated to all Members.

The Chairman then advised the Committee that Councillor Warren had submitted the following comments in respect of the Monthly Budget Report as follows:-

*The Report shows that we are under the Revised Budget by £98,000.00 with only two weeks to go to the end of the financial year. I appreciate March Salaries etc., are not included. Hopefully the remaining hirings and invoices outstanding will keep us in credit over this short period.*

*I notice that we have paid just over £10,000.00 this financial year towards the major refurbishment of The Woodlands Centre and that currently we still have funds left in the Building Improvement Fund. Similar to the last financial year I would propose that we account for all refurbishment expenditure in the current year if our overall Budget is in credit.*

*I also notice that due to interest payments being applied we now have over £230,000.00 in our capital reserve.'*

The Committee expressed its thanks and appreciation to Councillor Warren for providing this information.

***(Prior to consideration of the following item Councillors Mrs Broomfield, Broomfield and Rogers had declared a personal interest, in their capacity as Trustees of Littlehampton District Lions Club)***

**25/26      REQUEST FOR FINANCIAL ASSISTANCE FOR RUSTINGTON EVENTS BEING PLANNED IN 2026 - LITTLEHAMPTON DISTRICT LIONS CLUB**

The Committee considered a request for financial assistance towards the costs to be incurred in respect of the following planned Events, being held in Rustington, during the financial year commencing 1 April 2026:-

- (a)      **Rustington Charity Street Fayre - Request for financial support towards the Event**
- (b)      **Senior Citizens Luncheon - Request for the hiring charges for the Village Memorial Hall and the John de Bohun at The Woodlands Centre, together with associated facilities, to be waived as in previous years**
- (c)      **Santa's Grotto - Request for the hiring charges for the Community Hall at the Samuel Wickens Centre to be waived as in previous years**

Following a detailed discussion, the Committee RECOMMENDED the following:-

(a)      **Rustington Charity Street Fayre**

That Grant Aid of £500.00 be awarded to the Littlehampton District Lions Club towards the costs to be incurred in connection with the 2026 Charity Street Fayre

(b)      **Senior Citizens Luncheon**

That the hiring fees should be waived for the Village Memorial Hall and John de Bohun Room, at The Woodlands Centre, together with associated facilities

(c)      **Santa's Grotto**

That the hiring fees should be waived for the Community Hall at the Samuel Wickens Centre

The Committee also AGREED that the Littlehampton District Lions Club should again be asked to actively promote all of the above Events as being funded in partnership with the Council.

The Council further RECOMMENDED that as £1,250.00 had been provisionally allocated in the Grant Fund Budget for the Littlehampton District Lions Club towards its 2026 events, with only £500.00 now being required, the remaining £750.00 should be used towards other general Grant Fund applications, the majority of which would be being considered by the Committee in June 2026.

**26/26      EXCLUSION OF THE PUBLIC AND PRESS**

The Committee, pursuant to Section 100 of the Local Government Act 1972, RESOLVED that Members of the Public, and accredited representatives of the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.

27/26

**PERSONNEL SUB-COMMITTEE**

The Committee received and considered the Report of the Personnel Sub-Committee Meeting held on 12 February 2026.

Following a detailed discussion, the Committee RECOMMENDED that the Report of the above Meeting should be APPROVED.

**There being no further business the Meeting concluded at 6.25 pm.**

**Chairman: ..... Date: .....**

# Rustington Parish Council

## **MONTHLY ACCOUNTS FOR RETROSPECTIVE APPROVAL**

23 March 2026

Date: 24/02/2026  
Time: 09:42:23

**Rustington Parish Council**  
**Supplier Invoices Recommended Payments/Payments Made**

Page: 1

Supplier From:  
Supplier To: ZZZZZZZZ  
Transaction From: 1  
Transaction To: 99,999,999

Date From: 01/02/2026  
Date To: 28/02/2026

A/C: ANSCOMB Name: Mr K Anscombe

No	Type	Date	Ref	Details	Amount	Outstanding
101934	PI	20/02/2026	19533	Premises Checks & Other Tasks - Feb-26	1,385.42	1,385.42
<b>Total:</b>						<u>1,385.42</u>

A/C: BARKERSE Name: Barkers Electrical (Rustington) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
101955	PI	11/02/2026	19534	Supply/Fit Hark Call System - Disabled Toilet - SWC	233.00	233.00
101956	PI	12/02/2026	19535	Christmas Lighting Removal - Bay Tree	180.00	180.00
101957	PI	12/02/2026	19536	Christmas Lighting Removal - SWC	75.00	75.00
101958	PI	16/02/2026	19537	Batteries - Dorguards - W.Centre	119.70	119.70
<b>Total:</b>						<u>607.70</u>

A/C: BIFFA Name: Biffa Waste Services Limited

No	Type	Date	Ref	Details	Amount	Outstanding
101959	PI	18/02/2026	19538	Public Toilet Cleansing Contract - Jan - inc T.Rolls	4,331.54	4,331.54
<b>Total:</b>						<u>4,331.54</u>

A/C: BJPCARPE Name: BJP Carpentry

No	Type	Date	Ref	Details	Amount	Outstanding
101961	PI	13/02/2026	19539	Supply/Fit Radar Lock & Handle - Disabled Toilet - Churchill	452.00	452.00
<b>Total:</b>						<u>452.00</u>

A/C: BREAKTHR Name: Breakthrough Communications &

No	Type	Date	Ref	Details	Amount	Outstanding
101977	PI	24/02/2026	19552	Bespoke Data Protection Package	2,994.00	2,994.00
<b>Total:</b>						<u>2,994.00</u>

A/C: FERRING Name: Ferring Nurseries

No	Type	Date	Ref	Details	Amount	Outstanding
101962	PI	21/02/2026	19540	Maintenance & Floral Contract - Feb	4,862.78	4,862.78
<b>Total:</b>						<u>4,862.78</u>

A/C: PHSGROU Name: PHS Group

No	Type	Date	Ref	Details	Amount	Outstanding
101963	PI	07/02/2026	19542	Offensive Waste Disposal - Y.Centre (to 27-Apr-26) (TBR)	141.18	141.18
101964	PI	11/02/2026	19543	Low Risk Waste Collection - Y.Centre (to 27-Apr-26) (TBR)	19.46	19.46
<b>Total:</b>						<u>160.64</u>

A/C: PPLPRSLT Name: PPL PRS Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
101965	PI	05/02/2026	19544	PPL/PRS Licence to 21-Feb-27 - W.Centre	1,316.45	1,316.45
<b>Total:</b>						<u>1,316.45</u>

Date: 24/02/2026  
Time: 09:42:23

**Rustington Parish Council**  
**Supplier Invoices Recommended Payments/Payments Made**

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A/C: REALWOR Name: Real World Publishing Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
101966	PI	20/02/2026	19545	Newsletter Printing - Winter 2026	1,243.40	1,243.40
<b>Total:</b>						<u>1,243.40</u>

A/C: SCOTTAY Name: Scott Taylor Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
101968	PI	10/02/2026	19546	Stage 4 - Architect Services	2,284.09	2,284.09
<b>Total:</b>						<u>2,284.09</u>

A/C: THOMASD Name: Thomas Door & Window Controls Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
101970	PI	18/02/2026	19547	Repair/Replace Faulty Teleflex Window Winding Gear &	1,062.60	1,062.60
<b>Total:</b>						<u>1,062.60</u>

A/C: TRADEUK Name: Trade UK

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
101971	PI	21/02/2026	19548	Drill Bits - LAM Extn	23.94	23.94
101972	PI	22/02/2026	19549	Dorguards x2 - SWC/Museum	233.94	233.94
<b>Total:</b>						<u>257.88</u>

A/C: WARDMAR Name: Mr M Ward

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
101974	PI	23/02/2026	19550	Open C.Park Barrier/Play Area/Litter Pick - Sun x4	140.00	140.00
<b>Total:</b>						<u>140.00</u>

A/C: WSALC Name: West Sussex ALC Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
101976	PI	23/02/2026	19551	Planning Training (PW)	48.00	48.00
<b>Total:</b>						<u>48.00</u>

**Grand Total** 21,146.50

Date: 16/03/2026

Time: 15:03:33

**Rustington Parish Council**  
**Supplier Invoices Recommended Payments/Payments Made**

Page: 1

Supplier From:  
 Supplier To: ZZZZZZZZ  
 Transaction From: 1  
 Transaction To: 99,999,999

Date From: 01/02/2026  
 Date To: 17/03/2026

A/C: ALONSOM Name: Alonso Marshall Associates Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
102275	PI	28/02/2026	19553	Mechanical & Electrical Consulting Eng. Services - WC -	922.49	922.49
<b>Total:</b>					<u>922.49</u>	<u>922.49</u>

A/C: APPLECAR Name: Applecarte Distribution

No	Type	Date	Ref	Details	Amount	Outstanding
102276	PI	06/03/2026	19554	Newsletter Delivery - February	564.84	564.84
102277	PI	06/03/2026	19555	Newsletter Delivery - November	564.84	564.84
<b>Total:</b>					<u>1,129.68</u>	<u>1,129.68</u>

A/C: ARUN Name: Arun District Council

No	Type	Date	Ref	Details	Amount	Outstanding
102279	PI	28/02/2026	19557	Collection & Disposal Dog Faeces - WPSF	99.98	99.98
<b>Total:</b>					<u>99.98</u>	<u>99.98</u>

A/C: ARUNBUS Name: Arun Business Supplies

No	Type	Date	Ref	Details	Amount	Outstanding
102278	PI	04/03/2026	19556	Stationery	191.52	191.52
<b>Total:</b>					<u>191.52</u>	<u>191.52</u>

A/C: BARKERSE Name: Barkers Electrical (Rustington) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
102280	PI	27/02/2026	19558	Monthly Electrical Maintenance, ELT & Works - All Centres	37.50	37.50
102281	PI	27/02/2026	19558	Monthly Electrical Maintenance, ELT & Works - Y.Centre	112.50	112.50
<b>Total:</b>					<u>150.00</u>	<u>150.00</u>

A/C: BIFFA Name: Biffa Waste Services Limited

No	Type	Date	Ref	Details	Amount	Outstanding
102356	PI	06/03/2026	19559	Public Toilet Cleansing Contract - Feb - inc T.Rolls	4,450.04	4,450.04
<b>Total:</b>					<u>4,450.04</u>	<u>4,450.04</u>

A/C: BJPCARPE Name: BJP Carpentry

No	Type	Date	Ref	Details	Amount	Outstanding
102285	PI	15/02/2026	19560	Supply/Fit Perspex to Window of Bus Shelter	495.00	495.00
102286	PI	15/02/2026	19561	Clean Overgrowth and Fix Seat to Base - Ash Lane	40.00	40.00
102287	PI	15/02/2026	19562	Attend/Clear Blocked Urinal - Broadmark Toilets	250.00	250.00
<b>Total:</b>					<u>785.00</u>	<u>785.00</u>

A/C: CURRYS Name: Currys Business

No	Type	Date	Ref	Details	Amount	Outstanding
102288	PI	09/03/2026	19563	x6 Iiyama ProLite Computer Monitors - Office	582.98	582.98
102289	PI	07/03/2026	19583	x1 Pro MP223 Computer Monitor - SWC	47.83	47.83
<b>Total:</b>					<u>630.81</u>	<u>630.81</u>

**Supplier Invoices Recommended Payments/Payments Made**

A/C: GRUNDON Name: Grundon Waste Management Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
102291	PI	28/02/2026	19565	Wheelie Bins - SWC/Museum	129.95	129.95
102293	PI	28/02/2026	19566	Wheelie Bins - Rec.Ground/Y.Centre	134.89	134.89
102295	PI	28/02/2026	19567	Wheelie Bins - W.Centre/Offices	292.00	292.00
<b>Total:</b>						<u>556.84</u>

A/C: HIGHDOW Name: Highdown Carpets

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
102297	PI	02/02/2026	19568	Supply/Fit Flooring Patches - Museum	441.60	441.60
<b>Total:</b>						<u>441.60</u>

A/C: MARBLEEL Name: Marble Electrical Contractors t/a Marble

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
102298	PI	27/02/2026	19569	Supply/Install Undersink Water Heater - Disabled Toilet - YC	698.40	698.40
102299	PI	27/02/2026	19570	Supply/Fit Kitchen Tap - Community Hall - SWC	219.46	219.46
<b>Total:</b>						<u>917.86</u>

A/C: MICROSOFT Name: Microsoft Ireland Operations Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
102300	PI	03/03/2026	19571	Online Services - Office 365 - 03-Feb to 02-Mar	557.70	557.70
<b>Total:</b>						<u>557.70</u>

A/C: PEPPRINT Name: PEP the Printers

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
102307	PI	10/02/2026	19572	A2 Full Colour 120gsm Posters x6 - Museum	43.20	43.20
102308	PI	11/02/2026	19573	A2 Full Colour Laser Poster x1 - Museum	7.20	7.20
<b>Total:</b>						<u>50.40</u>

A/C: SOUTHCLE Name: Southern Cleaning Services

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
102310	PI	17/03/2026	19575	Machine Scrub & Clean VMH Floor x2 - Feb	140.40	140.40
102311	PI	17/03/2026	19576	Contract Cleaning - 30-Jan to 27-Feb - W.Centre & Offices	1,800.00	1,800.00
102312	PI	02/03/2026	19577	Contract Cleaning - 01-Feb to 01-Mar - Y.Centre	1,680.00	1,680.00
<b>Total:</b>						<u>3,620.40</u>

A/C: SOUTHCO Name: Southern Counties Jan.Supp.Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
102313	PI	11/02/2026	19578	Toilet Rolls and Mini Jumbo Toilet Rolls	167.40	167.40
102318	PC	06/02/2026	19579	Return Norson Mop and Shine Polish x5	41.76	-41.76
<b>Total:</b>						<u>125.64</u>

A/C: STANNAH Name: Stannah Lift Services Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
102319	PI	24/02/2026	19580	Lift Servicing to 23-May - Y. Centre	378.82	378.82
<b>Total:</b>						<u>378.82</u>

Date: 16/03/2026

Time: 15:03:33

**Rustington Parish Council**

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**Supplier Invoices Recommended Payments/Payments Made**

A/C: TRADEUK Name: Trade UK

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
102309	PI	17/02/2026	19574	Magnusson Floor Scraper 1.3M	23.99	23.99
<b>Total:</b>						<u>23.99</u>

A/C: TRUFFLES Name: Truffles Bakers & Confectioners Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
102320	PI	05/03/2026	19581	Truffles Bakery - Retirement Lunch - BP	268.80	268.80
<b>Total:</b>						<u>268.80</u>

A/C: WOODHOU Name: BardHVAC UK Ltd t/aWoodhouse

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
102323	PI	06/03/2026	19582	Maintenance of Air Conditioning Unit - Museum	626.47	626.47
<b>Total:</b>						<u>626.47</u>
<b>Grand Total</b>						<u>15,928.04</u>

Date: 24/02/2026

## Rustington Parish Council

Page: 1

Time: 09:52:10

Current Account - Recommended Payments/Payments MadeDate From: 17/02/2026  
Date To: 28/02/2026Bank From: 1200  
Bank To: 1200Transaction From: 101,915  
Transaction To: 99,999,999N/C From:  
N/C To: 99999999Dept From: 0  
Dept To: 999

Bank:	1200		Currency:	Pound Sterling					
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross	
101915	BP	7303	17/02/2026	19526 - Bank Pay	Store Property Investments - Parking Space - Yearly Rent	166.67	33.33	200.00	
101916	BP	2103	24/02/2026	19527 - Bank Pay	T.Pay - Deposit Refund - Allots - 6 CA	50.00	0.00	50.00	
101917	BP	6101	24/02/2026	19528 - Bank Pay	The Melodians - Donation - Carol Concert	150.00	0.00	150.00	
101918	BP	6109	24/02/2026	19529 - Bank Pay	H.Parsons - (Vinted) - Peter Pan Book - Exhibition	4.67	0.00	4.67	
101919	BP	6109	24/02/2026	19529 - Bank Pay	H.Parsons - (Vinted) - Peter Pan Disney Book - Exhibition	4.14	0.00	4.14	
101920	BP	6109	24/02/2026	19529 - Bank Pay	H.Parsons - (Vinted) - Captain Hook Large Plush Teddy -	10.35	0.00	10.35	
101921	BP	6109	24/02/2026	19529 - Bank Pay	H.Parsons - (Temu) - Pirate & Fairy Extras - Exhibition	10.86	0.00	10.86	
101922	BP	6109	24/02/2026	19529 - Bank Pay	H.Parsons - (Vinted) - Peter Pan Hardback Pop Up Book	2.28	0.00	2.28	
101923	BP	7303	24/02/2026	19529 - Bank Pay	H.Parsons (All Seasons) - Storage Boxes	10.48	2.10	12.58	
101924	BP	6109	24/02/2026	19529 - Bank Pay	H.Parsons - (Vinted) - Ladybird & Disney Peter Pan	4.57	0.00	4.57	
101925	BP	6111	24/02/2026	19529 - Bank Pay	H.Parsons - (Temu) - Wooden Swords for Crafting -	5.90	0.00	5.90	
101926	BP	7310	26/02/2026	DD - 19530 (...)	BT - W.Centre - Broadband	67.71	13.54	81.25	
101927	BP	7310	26/02/2026	DD - 19530 (...)	BT - Office - Broadband	101.56	20.31	121.87	
101928	BP	7310	26/02/2026	DD - 19530 (...)	BT - Y.Centre - Broadband	33.86	6.78	40.64	
101929	BP	7310	26/02/2026	DD - 19530 (...)	BT - Museum - Broadband	67.71	13.54	81.25	
101930	BP	7310	26/02/2026	DD - 19530 (...)	BT - SWC - Broadband	67.71	13.54	81.25	
101931	BP	7203	26/02/2026	DD - 19531	SSE - Electric - Churchill Toilets - to 31-Jan - SM	243.50	12.18	255.68	
101932	BP	7203	26/02/2026	DD - 19532	SSE - Electric - SWC - to 31-Jan - SM	323.11	64.63	387.74	
101933	BP	7203	26/02/2026	DD - 19532	SSE - Electric - Museum - to 31-Jan - SM	323.12	64.62	387.74	
<b>Totals</b>						<b>£</b>	<b>1,648.20</b>	<b>244.57</b>	<b>1,892.77</b>

Date: 16/03/2026  
Time: 15:10:57

**Rustington Parish Council**  
**Current Account - Recommended Payments/Payments Made**

Page: 1

Date From: 01/02/2026  
Date To: 31/03/2026

Bank From: 1200  
Bank To: 1200

Transaction From: 102,325  
Transaction To: 99,999,999

N/C From:  
N/C To: 99999999

Dept From: 0  
Dept To: 999

Bank:	1200	Currency:	Pound Sterling						
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross	
102325	BP	2103	10/03/2026	19584 - Bank Pay	S.Fitzsimmons - Deposit Refund - Allots - 28 CA	50.00	0.00	50.00	
102326	BP	2103	10/03/2026	19585 - WorldPay	J.Frewin - Deposit Refund - W. Centre	50.00	0.00	50.00	
102327	BP	6105	10/03/2026	19586 - Bank Pay	St Peter & St Paul Pantry - Grant Aid	400.00	0.00	400.00	
102328	BP	6105	10/03/2026	19587 - Bank Pay	MenWalkTalk - Grant Aid	300.00	0.00	300.00	
102329	BP	6111	10/03/2026	19588 - Bank Pay	Dr. J. Pennington - Museum Talk	105.00	0.00	105.00	
102330	BP	7213	10/03/2026	19589 - Bank Pay	RCC - Maint of Cricket Square - 2025 - 4 of 4 - Mar-26	1,825.00	0.00	1,825.00	
102331	BP	7303	10/03/2026	19590 - Bank Pay	R'ton FC - Grant Towards Pitch Hiring Fees	1,000.00	0.00	1,000.00	
102332	BP	6101	10/03/2026	19591 - Bank Pay	Sx West Country Guide Choir - Donation - Carol Concert	150.00	0.00	150.00	
102333	BP	7325	10/03/2026	19592 - Bank Pay	W'ing Table Tennis Club - Jnr TT - Summer Term - Y	645.00	0.00	645.00	
102334	BP	7202	13/03/2026	DD - 19593 (1115)	Business Stream - Water - Y Centre to 26-Feb - Est	420.15	0.00	420.15	
102335	BP	7202	13/03/2026	DD - 19594 (5809)	Business Stream - Water - W. Centre to 26-Feb - Est	675.34	0.00	675.34	
102337	BP	7202	13/03/2026	DD - 19595 (7237)	Business Stream - Water - The Street Toilet to 27-Feb -	687.26	0.00	687.26	
102338	BP	7202	13/03/2026	DD - 19596 (1096)	Business Stream - Water - Broadmark Toilets to 27-Feb -	350.01	0.00	350.01	
102339	BP	7202	19/03/2026	DD - 19597 (3693)	Business Stream - Water - Penfold Allots to 04-Mar - Est	377.39	0.00	377.39	
102340	BP	7202	20/03/2026	DD - 19598 (1100)	Business Stream - Water - Conbar Allots to 05-Mar - Est	342.11	0.00	342.11	
102341	BP	7202	20/03/2026	DD - 19599 (7237)	Business Stream - Water - The Street Toilets to 7 Mar -	72.18	0.00	72.18	
102342	BP	7204	15/03/2026	DD - 19600 (...)	Crown Gas & Power - Gas - Y.Centre to 28-Feb - SM	199.72	9.99	209.71	
102343	BP	7204	15/03/2026	DD - 19601 (...)	Crown Gas & Power - Gas - W.Centre - R1 to 28-Feb -	982.56	49.13	1,031.69	
102344	BP	7204	15/03/2026	DD - 19602 (...)	Crown Gas & Power - Gas - W.Centre - R2 to 28-Feb -	77.78	3.89	81.67	
102345	BP	7321	01/03/2026	19603 - DD	Sage - Finance Support Package - Mar	549.50	109.90	659.40	
102346	BP	7203	02/03/2026	DD - 19604	SSE - Electric - Broadmark Toilets to 31-Jan - SM	107.69	5.38	113.07	
102347	BP	7203	02/03/2026	DD - 19605	SSE - Electric - W.Centre to 31-Jan - SM	801.83	160.37	962.20	
102348	BP	7203	02/03/2026	DD - 19606	SSE - Electric - Y.Centre to 31-Jan - SM	249.60	12.48	262.08	
102349	BP	7203	02/03/2026	DD - 19608	SSE - Electric - The Street Toilets to 31-Jan - SM	77.08	3.85	80.93	
102359	BP	7130	19/03/2026	DD - 19607	WorldPay - Monthly Transactions Fee for Feb (65%)	9.75	0.00	9.75	
102360	BP	7130	19/03/2026	DD - 19607	WorldPay - Monthly Transactions Fee for Feb (25%)	3.75	0.00	3.75	
102361	BP	7130	19/03/2026	DD - 19607	WorldPay - Monthly Transactions Fee for Feb (10%)	1.50	0.00	1.50	
102362	BP	7130	19/03/2026	DD - 19607	WorldPay - Monthly Payment Approvals	0.23	0.05	0.28	
102363	BP	7130	19/03/2026	DD - 19607	WorldPay - Safer Payments Programme Fee	4.00	0.80	4.80	
<b>Totals</b>						<b>£</b>	<b>10,514.43</b>	<b>355.84</b>	<b>10,870.27</b>

**Rustington Parish Council**  
**Bank Payment Summary - 25 February 2026**

Salaries (Gross) - Employees	£	29,014.87
Includes Mileage Claim (N/Code: 7101)	£	-
Employers - N.I.	£	3,539.05
Employers - Superann.	£	1,989.03
Legal & General - Ill Health Liability Insurance	£	-
<b>Total Employers Liabilities</b>	<b>£</b>	<b>34,542.95</b>

# Rustington Parish Council

## Reconciled Balances as at 28 February 2026

<b>NatWest Bank:-</b>	
Current Account	£ 12,327.84
Imprest Account	£ 804.03
<b>Reserve Accounts:</b>	
General Fund	£ 210,086.70
35-Day Notice (276) - Earmarked Reserves	£ 31,197.78
35-Day Notice (284)	£ 241,663.21
35-Day Notice (670) - Section 106 Funds	£ 22,029.95
Museum Reserve	£ 2,853.64
Plant Equipment Renewal	£ 6,978.98
<b>Capital Accounts:</b>	
Opportunity and Special Purchases	£ 1,529.90
<b>CCLA:</b>	
<b>Capital Account:</b>	
Public Sector Deposit Fund	£ 100,000.00
<i>    Monthly Dividends Credited from PSDA into Nationwide Account</i>	
<b>Nationwide Building Society:</b>	
<b>Capital Account:</b>	
35-Day Saver	£ 130,193.73
<b>Total on Bank Statements</b>	
	£ 759,665.76
<b>Un-Reconciled Payments</b>	
	£ (50.00)
	£ 759,615.76
<b>Petty Cash</b>	£ 270.99
<b>Grand Total</b>	£ 759,886.75

Date: 16/03/2026  
 Time: 16:15:16

**Rustington Parish Council**  
**Current Account - Bank Receipts**

Page: 1

Date From: 14/02/2026  
 Date To: 16/03/2026

Bank From: 1200  
 Bank To: 1200

Transaction From: 1  
 Transaction To: 99,999,999

N/C From:  
 N/C To: 99999999

Dept From: 0  
 Dept To: 999

Bank: 1200      Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross	
101997	BR	2102	16/02/2026	Bank Receipt	S.Grinstead - Deposit - W.Centre - 12-Apr	200.00	0.00	200.00	
101998	BR	2102	18/02/2026	Card Receipt	A.Kelly - Deposit - Allots - 6 CA	50.00	0.00	50.00	
101999	BR	4043	18/02/2026	Card Receipt	A.Kelly - Rent - Allots - 6 CA	57.75	0.00	57.75	
102000	BR	2102	18/02/2026	Card Receipt	G.Meacham - Deposit - W.Centre - 27-Mar-27	200.00	0.00	200.00	
102008	BR	2102	23/02/2026	Bank Receipt	Stride Management (Her.Place) - Deposit -	50.00	0.00	50.00	
102032	BR	2102	24/02/2026	Bank Receipt	Reaching Families - Deposit - W.Centre -	50.00	0.00	50.00	
102388	BR	2102	02/03/2026	Bank Receipt	Rhyme & Melody (Hodder) - Deposit -	100.00	0.00	100.00	
102389	BR	2102	02/03/2026	Bank Receipt	S.Gearing - Deposit - W.Centre - 17-May	50.00	0.00	50.00	
102390	BR	7206	05/03/2026	Card Receipt	Staff Reimbursement (CW)	25.98	5.19	31.17	
102391	BR	2102	05/03/2026	Card Receipt	L'ton Community Fridge (Berry) - Deposit -	200.00	0.00	200.00	
102392	BR	2102	13/03/2026	Card Receipt	D.Hopkins - Deposit - W.Centre - 11-Apr	50.00	0.00	50.00	
<b>Totals</b>						<b>£</b>	<b>1,033.73</b>	<b>5.19</b>	<b>1,038.92</b>

Date: 16/03/2026  
Time: 16:16:26

**Rustington Parish Council**  
**Current Account - Customer Receipts**

Date From: 14/02/2026  
Date To: 16/03/2026

Bank From: 1200  
Bank To: 1200

Transaction From: 1  
Transaction To: 99,999,999

Customer From:  
Customer To: ZZZZZZZZ

Bank	1200	Currency	Pound Sterling						
No	Type	A/C	Date	Ref	Details	Net	Tax	Gross	
101995	SR	AYRESHEL	17/02/2026	Bank Receipt	Sales Receipt	125.00	0.00	125.00	
101996	SR	RUSTOTTE	18/02/2026	Bank Receipt	Sales Receipt	310.20	0.00	310.20	
102001	SR	BLUMUF2	24/02/2026	Bank Receipt	Sales Receipt	43.00	0.00	43.00	
102002	SR	RCCGOASI	19/02/2026	Bank Receipt	Sales Receipt	493.00	0.00	493.00	
102003	SR	SEAESTAT	20/02/2026	Bank Receipt	Sales Receipt	25.00	0.00	25.00	
102004	SR	RUSTPLSC	23/02/2026	Bank Receipt	Sales Receipt	528.00	0.00	528.00	
102005	SR	RUSTPLSC	23/02/2026	Bank Receipt	Sales Receipt	172.00	0.00	172.00	
102006	SR	GWCASOLI	23/02/2026	Bank Receipt	Sales Receipt	600.00	0.00	600.00	
102007	SA	STRIDEMA	23/02/2026	Bank Receipt	Payment on Account	58.00	0.00	58.00	
102022	SR	HARGREAV	25/02/2026	Bank Receipt	Sales Receipt	2,160.00	0.00	2,160.00	
102023	SA	TATERON	25/02/2026	Bank Receipt	Payment on Account	366.00	0.00	366.00	
102024	SA	REACHFAM	24/02/2026	Bank Receipt	Payment on Account	28.00	0.00	28.00	
102025	SA	BABYSUPE	27/02/2026	Bank Receipt	Payment on Account	230.00	0.00	230.00	
102026	SA	RCCGOASI	27/02/2026	Bank Receipt	Payment on Account	308.00	0.00	308.00	
102027	SA	HERITAGE	27/02/2026	Bank Receipt	Payment on Account	40.00	0.00	40.00	
102028	SA	SHORTMAT	27/02/2026	Bank Receipt	Payment on Account	800.00	0.00	800.00	
102029	SA	ARUNU3A	27/02/2026	Bank Receipt	Payment on Account	743.00	0.00	743.00	
102030	SR	ARUNFAIR	27/02/2026	Bank Receipt	Sales Receipt	312.00	0.00	312.00	
102031	SR	ALZHEIME	27/02/2026	Bank Receipt	Sales Receipt	47.00	0.00	47.00	
102258	SR	THEATREA	02/03/2026	Bank Receipt	Sales Receipt	432.00	0.00	432.00	
102259	SR	SLIMWORL	02/03/2026	Bank Receipt	Sales Receipt	334.00	0.00	334.00	
102260	SR	WOODTTC	02/03/2026	Bank Receipt	Sales Receipt	560.00	0.00	560.00	
102364	SR	YASYOGA	02/03/2026	Bank Receipt	Sales Receipt	316.00	0.00	316.00	
102365	SR	PLAYERS	02/03/2026	Bank Receipt	Sales Receipt	313.60	0.00	313.60	
102366	SR	PLAYERS	02/03/2026	Bank Receipt	Sales Receipt	87.55	0.00	87.55	
102367	SR	VIRTUOSO	02/03/2026	Bank Receipt	Sales Receipt	320.00	0.00	320.00	
102368	SA	WOODTTC	02/03/2026	Bank Receipt	Payment on Account	560.00	0.00	560.00	
102369	SA	SLIMWORL	02/03/2026	Bank Receipt	Payment on Account	334.00	0.00	334.00	
102370	SR	ARUNU3A	03/03/2026	Bank Receipt	Sales Receipt	92.00	0.00	92.00	
102371	SR	ACTIV8NU	03/03/2026	Bank Receipt	Sales Receipt	1,800.00	0.00	1,800.00	
102372	SR	CANCERUN	03/03/2026	Bank Receipt	Sales Receipt	88.33	0.00	88.33	
102373	SR	MARLEYST	04/03/2026	Bank Receipt	Sales Receipt	66.00	0.00	66.00	
102374	SR	RNID	04/03/2026	Bank Receipt	Sales Receipt	53.67	0.00	53.67	
102375	SR	STOREP	05/03/2026	Bank Receipt	Sales Receipt	14,292.44	0.00	14,292.44	
102376	SR	STOREP	05/03/2026	Bank Receipt	Sales Receipt	26,400.00	0.00	26,400.00	
102377	SR	RCCGOASI	06/03/2026	Bank Receipt	Sales Receipt	290.00	0.00	290.00	
102378	SR	RCCGOASI	06/03/2026	Bank Receipt	Sales Receipt	37.00	0.00	37.00	
102379	SA	MAYNESIA	09/03/2026	Bank Receipt	Payment on Account	148.00	0.00	148.00	
102380	SA	NEWCREAT	09/03/2026	Bank Receipt	Payment on Account	150.00	0.00	150.00	
102381	SR	RUSTWI	09/03/2026	Bank Receipt	Sales Receipt	127.00	0.00	127.00	
102382	SR	SERFCADE	09/03/2026	Bank Receipt	Sales Receipt	200.00	0.00	200.00	
102383	SR	DRISCOLL	10/03/2026	Bank Receipt	Sales Receipt	212.00	0.00	212.00	
102384	SR	DANCEBEA	11/03/2026	Bank Receipt	Sales Receipt	144.00	0.00	144.00	
102385	SR	AGEUKWSX	13/03/2026	Bank Receipt	Sales Receipt	504.00	0.00	504.00	
102386	SR	ALZHEIME	13/03/2026	Bank Receipt	Sales Receipt	47.00	0.00	47.00	
102387	SR	COOKNICO	04/03/2026	Card Receipt	Sales Receipt	56.00	0.00	56.00	
<b>Totals</b>						<b>£</b>	<b>55,352.79</b>	<b>0.00</b>	<b>55,352.79</b>