



Rustington Parish Council

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16 June 2026

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 22 June 2026** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.00 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 6.45 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

AGENDA

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Annual Meeting held on 18 May 2026
(Copy attached)



QUALITY
PARISH
COUNCIL

Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
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4. Sussex Police:-
 - (a) Matters Arising (if any)
 - (b) Arun All Parishes Meeting - 21 May 2026 - Clerk to report
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Report of the Meetings held on 18 May 2026
(Copy previously circulated)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 22 June 2026 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
11. Assertion 10 - To consider a Report from the Finance Officer (inc. RFO), and Clerk to report
(Copy attached for Members)
12. Annual Governance and Accountability Return (AGAR) - Audit of Accounts for the year ended 31 March 2026:-
 - (a) To consider the Annual Internal Audit Report 2025/2026 (Page 3)
(Copy attached for Members)
 - (b) To consider and approve the Annual Governance Statement 2025/2026 (Page 4)
(Copy attached for Members)
 - (c) To consider and approve the Accounting Statements 2025/2026 (Page 5)
(Copy attached for Members)
13. Leisure and Amenities Committee - To receive the Report of the Meeting held on 1 June 2026 and to consider any Recommendations contained therein
(Copy enclosed for Members)
14. Allotments Committee - To receive the Report of the Meeting held on 1 June 2026 and to consider any Recommendations contained therein
(Copy enclosed for Members)
15. The Woodlands Centre - Major Redesign and Refurbishment Project - To note the Summary Notes of the Design Workshop held on 3 June 2026, and Clerk to report
(Copy attached for Members)

16. Climate Change:-
 - (a) Arun District Council - Town and Parish Council's Climate Change Group Meeting - 20 May 2026 - Councillor Mrs Stevens to report
 - (b) To receive the Report of the Climate Change Working Party Meeting held on 5 June 2026
(Copy attached for Members)
 - (c) Arundel Big Green Week - To note a Report from Councillor Mrs Stevens
(Copy attached for Members)
17. Rustington In-Bloom Committee - Progress Report from Councillor Lee
18. 75th Anniversary of the Festival of Britain Musical Concert - 13 June 2026 - Vice-Chairman to Report
19. Cancellation of 2026 Community Carol Concert - Clerk to report
20. Future of Zachary Merton Hospital and Land - Public Meeting - 21 May 2026 - Chairman to report
21. Arun District Council:-
 - (a) Fraud Awareness and Prevention Presentation - 3 June 2026 - Councillor Lee to report
 - (b) Arun District Council - Local Cycling and Walking Infrastructure Plan (LCWIP) Phase 2 Briefing - Briefing Session - 9 June 2026:-
 - (i) To note an email received from Mark Pengelly, Principal Planning Officer (Policy & Conservation)
(Copy previously circulated to Members via email on 12 June 2026)
 - (ii) Councillor Lee to report
22. To receive Reports from Members attending other External Meetings (if any)
23. Urgent matters arising, for information only, since the preparation of this Agenda
24. To note the following Documents and Publications previously circulated to Members:-
 - (a) Arun & Chichester Citizens Advice - ACCA News - Spring Edition
 - (b) CAGNE - Bill in House of Lords Tuesday
 - (c) Care UK - Free event: Planning Future Care at Ayton House
 - (d) East Preston Parish Council News - 21 May 2026, 28 May 2026, 4 June 2026 and 11 June 2026
 - (e) National Association of Local Councils - Chief Executive's Bulletin - 21 May 2026, 28 May 2026 and 11 June 2026
 - (f) National Association of Local Councils - Hi Carole, help shape the future of the sector
 - (g) Public Sector Network Newsletter - May 2026
 - (h) RHS - RHS Communities June Update
 - (i) Stonepillow - Open air cinema coming this July

- (j) Sussex Community NHS Foundation Trust - Living Well Programme - New Course Dates
- (k) Turning Tides - Latest News this May! Incredible people & exciting events!
- (l) WSALC Summer Newsletter 2026
- (m) West Sussex County Council - Highways, Transport and Planning Parish Newsletter
- (n) West Sussex County Council - News Release - 8 May 2026, 1 June 2026, 4 June 2026, 12 June 2026 and 15 June 2026
- (o) West Sussex County Council - Residents' eNewsletter - May 2026 Edition
- (p) West Sussex County Council - West Sussex Emergency Management - Moderate Air Pollution Alert for West Sussex