



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

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16 June 2026

Dear Councillor (and Parishioners for information)

FINANCE AND GENERAL PURPOSES COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 22 June 2026** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.00 pm**. (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Please note earlier start time.

Yours sincerely

Clerk of the Council

To: All Members of the Finance and General Purposes Committee and other Members for information

A G E N D A

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for Absence
4. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent



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COUNCIL**

Working for the local Community

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5. To approve the Minutes of the Meeting held on 18 May 2026
(*Copy attached*)
6. To consider further such matters as arise from the Minutes
7. To retrospectively approve the Accounts paid
(*Copy enclosed for Members*)
8. To consider:-
 - (a) Final Monthly Budget Report to 31 March 2026
(*Copy enclosed for Members*)
 - (b) Monthly Budget Report to 13 June 2026
(*Copy enclosed for Members*)
9. Internal Audit 2025/2026 - To consider a Report received from the Council's Internal Auditor, April Skies Accounting and Finance Manager to report
(*Copy attached for Members*)
10. Applications for Grant Aid from Local Organisations - To consider a Report from the Clerk of the Council
(*Copy attached for Members*)
11. To appoint Representatives to serve on the following:-
 - (a) Internal Audit Sub-Committee
 - (b) Personnel Sub-Committee
12. Urgent matters arising, for information only, since the preparation of this Agenda
13. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Items 14, 15 and 16
14. Clerk of the Council Appraisal - To consider a Report from Councillor Cooper, Chairman
(*Copy enclosed for Members*)
15. Personnel Appraisals - To consider a Report from the Clerk of the Council
(*Copy enclosed for Members*)
16. Long Service Awards - To consider a Report from the Clerk of the Council
(*Copy enclosed for Members*)