



Rustington Parish Council

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21 July 2026

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 27 July 2026** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.00 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Before the start of the formal business of the Council Meeting, the Chairman of the Council, Councillor Andy Cooper, will make a Long Service Award Presentation to a member of Personnel.

There will be a **Public Question Time at 6.45 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Monthly Meeting held on 22 June 2026
(Copy attached)



Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
VAT Registered: 946 2052 29

4. Sussex Police:-
 - (a) Matters Arising (if any)
 - (b) Parish and District Focus Groups with Sussex PCC and Sussex Police - To note an email, sent via WSALC, from the Chief Communications & Insight Officer, Sussex Police & Crime Commissioner's Office
(Copy attached for Members)
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 1 June 2026 and 29 June 2026
(Copies previously circulated)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 27 July 2026 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
11. To authorise the Finance and General Purposes Committee to deal with any urgent matters that might arise, in addition to the payment of accounts, during the August recess
12. Annual Civic Thanksgiving & Presentation Reception - 20 September 2026 - Clerk to report
13. The Woodlands Centre - Major Redesign and Refurbishment Project - Progress Report
14. Out of Hours Caretaking of Council's Land and Buildings - To consider the Specification together with a Quotation received, and Clerk to report
(Copy attached for Members)
15. Councillors' Surgeries - August 2026-April 2027 - Clerk to report
16. Rustington In-Bloom Committee - To note the Minutes of the Meeting held on 1 July 2026, and Councillor Lee to report
(Copy attached for Members)
17. Future of Zachary Merton Hospital and Land - To note an email received from Alison Griffiths MP, together with a copy of her letter to The Rt Hon. James Murrar MP, Secretary of State for Health and Social Care, and Clerk report
(Copy attached for Members)

18. Arun District Council:-

- (a) Local Government Reorganisation - Government Consultation - Shaping West Sussex - To note the latest information received from the Chief Executive
(Copy attached for Members)
- (b) To consider an Application for a Premises Licence - KFC, 4 Broadmark Parade, Broadmark Lane, Rustington - Licence Application Number: 123454
(Copy previously circulated to Members via email on 7 July 2026)
- (c) Review of Public Space Protection Orders for Dogs - Public Consultation - To consider an email and associated documentation received from the Environmental Health and Licensing Manager, and Clerk to report
(Copy attached for Members)

19. West Sussex County Council - Street Lighting - Parish Maintenance and Energy
1 April 2025 - 31 March 2026 - To note an email, together with associated documentation received from the Traffic Signals and Street Lighting Team
(Copy attached for Members)

20. To receive Reports from Members attending other External Meetings (if any)

21. Urgent matters arising, for information only, since the preparation of this Agenda

22. To note the following Documents and Publications previously circulated to Members:-

- (a) Action in rural Sussex - Newsletter Summer 2026
- (b) Arun & Chichester Citizens Advice - Just 1 Week to Go!
- (c) Arun District Council - Larksfield Park, Bognor Regis - Survey now live!
- (d) Care UK - Join Us for Our Monthly Networking Breakfast + Speaker Opportunities!
- (e) CPRE Your latest update on our countryside
- (f) East Preston Parish Council News - 18 June 2026, 25 June 2026, 2 July 2026 and 9 July 2026
- (g) Hidden Disabilities sunflower - Join the Sunflower Telephone Lines Webinar
- (h) National Association of Local Councils - Chief Executive's Bulletin - 25 June 2026, 2 July 2026, 9 July 2026 and 16 July 2026
- (i) National Association of Local Councils - Clear Councils - Important Notice for our Customers
- (j) RHS - RHS Communities July Update
- (k) Rustington Residents Association Newsletter
- (l) Southern Water - We're here to help keep taps flowing
- (m) Southern Water - Helping you stay updated: please whitelist our new email address
- (n) Southern Water - Your update from Southern Water in West Sussex
- (o) Southern Water - Your Water Matters: Meet the team and ask us anything
- (p) Southern Water - Our Annual Results are here
- (q) Stonepillow - Supporters Update
- (r) West Sussex County Council - Highways, Transport and Planning Parish Newsletter
- (s) West Sussex County Council - News Release - 23 June 2026, 24 June 2026 x2, 2 July 2026, 3 July 2026, 16 July 2026 x2, 17 July 2026 and 20 July 2026
- (t) West Sussex County Council - Residents' eNewsletter
- (u) West Sussex County Council - West Sussex Emergency Management - Met Office Red Heat Health Alert

- (v) West Sussex County Council - West Sussex Emergency Management - Moderate Air Pollution Alert for West Sussex