RUSTINGTON PARISH COUNCIL

PLANNING COMMITTEE

MINUTES: of the Meeting held on 28 September 2026

PRESENT: Councillors Ms M Revell (In the Chair), J Bennett, Mrs A Cooper, A Cooper, R Grevett, G Lee and P Warren

In attendance: Councillor D Rogers and Mrs C Harris (Finance Manager/RFO)

90/26 CHAIRMAN OF THE MEETING

In the absence of the Councillor Mrs Stevens, Chairman of the Committee, Councillor Ms Revell, Vice-Chairman, Chaired the Meeting.

91/26 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Mrs Stevens (Personal). This apology was accepted by the Committee.

92/26 DECLARATIONS OF INTEREST BY MEMBERS

There were no declarations of interest by Members.

93/26 MINUTES

The Minutes of the Meeting held on 10 September 2026 were signed by the Chairman as a correct record.

94/26 LOCAL PLANNING AUTHORITY DECISIONS

(a) The Clerk reported that she had previously circulated notifications received from the local Planning Authority, advising that planning permission in respect of the following applications had been granted conditionally:-

R/109/26/T - Crown reduction to 1 no. Horse Chestnut (T1) to leave a height of 11.5 metres, a North-South spread of 8 metres and an East-West spread of 7 metres - 7 Walnut Avenue

R/105/26/HH - Single storey and double storey extension to rear elevation - 4 Hudson Drive

The Committee NOTED this information.

(b) The Clerk reported that she had previously circulated notifications received from the local Planning Authority, advising that planning permission in respect of the following applications had been refused:-

R/96/26/HH - Replacement of 6 No. existing windows within the main dwelling with timber framed, double glazed, leaded light effect windows and replacement of 2 No. windows and 1 No. door in 1980's rear extension with slimline, leaded light effect, heritage aluminium windows and door - The Lodge, Worthing Road

R/98/26/L - Listed building consent for replacement of 6 No. existing windows within the main dwelling with timber framed, double glazed, leaded light effect windows and replacement of 2 No. windows and 1 No. door in 1980's rear extension with slimline, leaded light effect, heritage aluminium windows and door - The Lodge, Worthing Road

The Committee NOTED this information.

95/26 PLANNING APPLICATIONS

The Chairman reminded the Committee of the PowerPoint Presentation which had been produced and circulated to all Members prior to the Meeting.

(a) R/137/26/TC - Ilex Oak (T1) - Height reduction to leave a height of 8 metres. Radial spread reduction to leave a spread of 3 metres. Willow (T2) - Height reduction to leave a height of 6 metres. Radial spread reduction to leave a spread of 2.5 metres - Manor Cottage, Station Road, Rustington

The Committee AGREED to raise no objection to this application, subject to approval by the local Planning Authority's Arboriculturist, but AGREED a Neighbour Notification.

96/26 NON-ADVERTISED APPLICATIONS E.G. CERTIFICATES OF LAWFULNESS FOR A PROPOSED USE OR DEVELOPMENT

(a) R/132/26/CLP - Application for certificate of lawfulness for a proposed use of converting attached garage into habitable room - 32 Old Manor Road, Rustington

The Committee NOTED this application and AGREED a Neighbour Notification.

(b) R/136/26/CLP - Lawful development certificate for the proposed bricking up of existing garage roll up door and insert a double glazed window, insert French doors to replace current window to the side of the garage, replace existing roof tiles and damp proof - 1 Amberley Road, Rustington

The Committee NOTED this application and AGREED a Neighbour Notification.

97/26 ARUN DISTRICT COUNCIL - PLANNING COMMITTEE - REPORT OF PROCEEDINGS

Councillor Warren advised the Committee that the Agenda for the next Meeting of the Planning Committee, which was held on 23 September 2026, referred to the following application, that was brought back to the Committee as the new NPPF had been published, and the Officer had checked that the original recommendation still stood. It was noted that the new NPPF strengthened the application. The Planning Committee again supported the application but noted the S106 conditions were still in draft form:-

(a) LU/93/25/PL - Part demolition, conversion, refurbishment and re-elevation of Units 5 and 6 and construction of retail (food and non-food), and food and beverage units (use Class E), together with associated car parking, access, loading areas, landscaping and associated works. This application is in CIL Zone 2 and is CIL liable - Units 5-7 Watersmead Business Park, Norway Lane/Worthing Road, Littlehampton

The Committee NOTED this information.

There being no further business, the Meeting concluded at 9.30 pm.

Chairman: ..... **Date:** .....