RUSTINGTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES: of the Meeting held on 28 September 2026

PRESENT: Councillors J Bennett (Chairman), Mrs C Broomfield, M Broomfield, Mrs A Cooper, A Cooper, G Lee, Mrs S Partridge, D Rogers and P Warren

In attendance: Councillors J Ceiriog-Hughes, Mrs C Harris (Finance Manager/RFO and Meeting Clerk) and Mrs C Ward (Clerk of the Council)

80/26 APOLOGIES FOR ABSENCE

There were no apologies for absence from Members.

81/26 DECLARATIONS OF INTEREST BY MEMBERS

There were no declarations of interest by Members.

82/26 MINUTES

The Minutes of the Meeting held on 25 August 2026 were signed by the Chairman as a correct record.

83/26 PAYMENT OF ACCOUNTS

The Committee retrospectively APPROVED the payment of the Monthly Accounts.

A copy of the Accounts is attached and forms a part of these Minutes.

84/26 MONTHLY BUDGET REPORT TO 21 SEPTEMBER 2026

The Committee NOTED the Monthly Budget Report which had been previously circulated to all Members.

85/26 MANAGED IT SUPPORT AGREEMENT

The Meeting Clerk referred to Minute 85/25 and reminded the Committee that she had previously circulated a Quotation and proposed Agreement (including annual cost) received from Mr P Collins for the period 4 October 2026 to 3 October 2027, as follows:-

Managed IT Support Agreement - £795.00 per annum

The Committee RECOMMENDED that the above-mentioned Quotation received in the sum of £795.00 per annum, be ACCEPTED for the period 4 October 2026 to 3 October 2027, with a review of the Council's requirements again taking place at the end of the Contract.

86/26 ASSERTION 10 - ADDITIONAL IT SECURITY REQUIREMENTS

The Committee considered a Report from the Finance Manager/RFO in regard to the additional IT security requirements required for Assertion 10, as advised by the Council's Data Protection Officer, and confirmed by the Council's IT Administrator as now having to be implemented. The initial cost was £6,450.00, which included the installation/setup costs, followed by an annual renewal, minimum, cost of £4,850.00, with effect from 1 April 2027, based on the current licencing fees.

Following a brief discussion, the Committee RECOMMENDED that, in order to comply with the requirements for Assertion 10, the works are to be carried out as soon as practicably possible, at a cost of £6,450.00, and updated, as necessary each year, at a minimum cost of £4,850.00 from 1 April 2027.

87/26 INSUFFICIENT BROADBAND SPEED

The Committee considered a Report from the Finance Manager/RFO in regard to the insufficient Broadband speed that the Council facilities now encountered.

Following a brief discussion, the Committee AGREED to refer this matter to the IT Working Party and for the Council's IT Administrator to be invited to meet with its Members in order to discuss the requirement further.

88/26 REPLACEMENT PUMP AND EXTERNAL UV FOR THE COMMUNITY GARDEN WATER FEATURE

The Meeting Clerk reminded the Committee that a Quotation received from Sussex Pond Doctor in the sum of £540.00, for the replacement of the pump and external UV, to enable the Water Feature in the Community Garden at the Samuel Wickens Centre to work again, had previously been circulated.

Following a brief discussion, the Committee AGREED to defer this matter and take no further action in this regard at the present time.

89/26 EXCLUSION OF THE PUBLIC AND PRESS

The Committee, pursuant to Section 100 of the Local Government Act 1972, RESOLVED that Members of the Public, and accredited representatives of the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.

90/26 NATIONAL PAY AGREEMENT 2026-2027

The Committee considered a Report prepared by the Clerk of the Council in respect of the implications of the above Agreement for 2026-2027.

Following a brief discussion, the Committee RECOMMENDED that the Clerk's Report be APPROVED, with the Pay Award being implemented in accordance with the National Joint Council for Local Government Services (NJC) Agreement.

A copy of the Clerk's Report, and associated documentation, is attached and forms a part of these Minutes.

There being no further business the Meeting concluded at 6.35 pm.

Chairman: ..... **Date:** .....

Rustington Parish Council

MONTHLY ACCOUNTS FOR RETROSPECTIVE APPROVAL

28 September 2026

Rustington Parish Council

Supplier Invoices Recommended Payments/Payments Made

Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 1
Transaction To: 99,999,999
Date From: 01/04/2026
Date To: 31/08/2026

A/C: ANSCOMB **Name:** Mr K Anscombe

No	Type	Date	Ref	Details	Amount	Outstanding
105605	PI	28/08/2026	20017	Premises Checks & Other Tasks - Aug-26	1,433.42	1,433.42
				Total:		1,433.42

A/C: ARUNBUS **Name:** Arun Business Supplies

No	Type	Date	Ref	Details	Amount	Outstanding
105557	PI	24/08/2026	19999	Stationery - Office	333.77	333.77
				Total:		333.77

A/C: BAILEYPA **Name:** Paul Bailey

No	Type	Date	Ref	Details	Amount	Outstanding
105559	PI	16/08/2026	20000	Repaint Outdoor Furniture incl. Bus Shelter	640.00	640.00
				Total:		640.00

A/C: BARCOMB **Name:** Barcombe Landscapes Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105626	PI	31/07/2026	20021	Various Grounds Maint. to incl. Mowing Rec.Ground - 14 of	2,941.20	2,941.20
				Total:		2,941.20

A/C: BARKERSE **Name:** Barkers Electrical (Rustington) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105563	PI	15/08/2026	20001	Replace microwave LED Drum - Ladies Public toilets -	151.00	151.00
105624	PI	27/08/2026	20018	Supply/Fit Emergency Pod - SWC/Museum	163.00	163.00
105639	PI	27/08/2026	20024	Supply/Fit LED Drum - Y.Centre	209.00	209.00
				Total:		523.00

A/C: FERRING **Name:** Ferring Nurseries

No	Type	Date	Ref	Details	Amount	Outstanding
105564	PI	21/08/2026	20002	Maintenance & Floral Contract - Aug	4,862.78	4,862.78
				Total:		4,862.78

A/C: MODESUS **Name:** Modes Users Association

No	Type	Date	Ref	Details	Amount	Outstanding
105565	PI	21/08/2026	20003	Modes Complete Support & M'ship Fee - 01-Aug-26 to	228.00	228.00
				Total:		228.00

A/C: PLAYINSP **Name:** The Play Inspection Company Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105641	PI	26/08/2026	20026	Operational Inspection - Rec.Ground Equipment	198.00	198.00
				Total:		198.00

A/C: PRESEQUI **Name:** Preservation Equipment Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105640	PI	14/08/2026	20025	Collection Care Equipment - Museum	1,039.98	1,039.98
				Total:		1,039.98

Rustington Parish Council

Supplier Invoices Recommended Payments/Payments Made

A/C: PRESTIGE **Name:** Prestige Doors (Southern) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105566	PI	25/08/2026	20004	Supply/fit Tube Motor - Roller Shutter - (50% Deposit) - Y.C	389.25	389.25
				Total:		389.25

A/C: SCOTTTAY **Name:** Scott Taylor Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105567	PI	25/08/2026	20005	Stage 4 - Architect Services	3,608.17	3,608.17
105568	PI	25/08/2026	20006	Stage 4 - Project Management Services Inc. Mileage etc	2,056.98	2,056.98
				Total:		5,665.15

A/C: SLCCENTE **Name:** SLCC Enterprises Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105569	PI	19/08/2026	20007	Agendas & Minutes (2 Part) - Event Fee (RC, NC)	92.40	92.40
				Total:		92.40

A/C: SOUTHCC **Name:** South Coast Commercial Cleaning Group

No	Type	Date	Ref	Details	Amount	Outstanding
105642	PI	29/08/2026	20027	Window Cleaning (Extn) - Aug - W.Centre/Y.Centre	132.00	132.00
				Total:		132.00

A/C: SSEENER **Name:** SSE Energy Solutions

No	Type	Date	Ref	Details	Amount	Outstanding
105570	PI	14/08/2026	20008	SSE - Electric - The Street Toilets to 31-Jul - SM	1,043.93	1,043.93
				Total:		1,043.93

A/C: THOMASD **Name:** Thomas Door & Window Controls Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105574	PI	19/08/2026	20009	Repair & Replace Faulty window winding mechanism -	1,062.60	1,062.60
				Total:		1,062.60

A/C: WATTSMRJ **Name:** Mr J Watt

No	Type	Date	Ref	Details	Amount	Outstanding
105621	PI	27/08/2026	20019	Clean Seafront Shelter	55.00	55.00
				Total:		55.00

A/C: WESTONM **Name:** Mr M Weston

No	Type	Date	Ref	Details	Amount	Outstanding
105575	PI	13/08/2026	20016	Signwriting on Honours Boards	105.00	105.00
				Total:		105.00
				Grand Total		20,745.48

Rustington Parish Council

Current Account - Recommended Payments/Payments Made

Date From: 01/08/2026
DateTo: 30/09/2026

Transaction From: 105,577
Transaction To: 99,999,999

Dept From: 0
Dept To: 999

Bank From: 1200
Bank To: 1200

N/C From:
N/C To: 99999999

Bank: 1200 Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
105577	BP	2103	27/08/2026	20010 - BankPay	Mrs G Cole - Deposit Refund - Rec. Ground	200.00	0.00	200.00
105578	BP	7303	27/08/2026	20011 - Bank Pay	B. Gisbey - Waitrose x9 - Milk & Teabags - Museum	10.10	0.00	10.10
105579	BP	6109	27/08/2026	20011 - Bank Pay	B. Gisbey - All Seasons - Windmill Prop for Display -	1.82	0.37	2.19
105580	BP	6111	27/08/2026	20011 - Bank Pay	B. Gisbey - All Seasons - Plastic Mirror Rounds - Crafts -	7.16	1.42	8.58
105581	BP	6111	27/08/2026	20011 - Bank Pay	B. Gisbey - TG Jones - Crayons - Crafts - Museum	4.80	0.00	4.80
105582	BP	6111	27/08/2026	20011 - Bank Pay	B. Gisbey - The Works - Card & Crayons - Crafts -	5.00	1.00	6.00
105588	BP	6111	01/09/2026	20012 - Bank Pay	H. Parsons - Temu - Pins - Crafts - Museum	1.92	0.00	1.92
105589	BP	6109	01/09/2026	20012 - Bank Pay	H. Parsons - Temu x2 - Dino Costume items -	23.60	0.00	23.60
105590	BP	6109	01/09/2026	20012 - Bank Pay	H. Parsons - All Seasons - Twine & Stakes - Craft -	7.97	1.60	9.57
105591	BP	6111	01/09/2026	20012 - Bank Pay	H. Parsons - TG Jones - Crayons - Crafts - Museum	4.00	0.00	4.00
105592	BP	6111	01/09/2026	20012 - Bank Pay	H. Parsons - Temu - Gems, Stickers - Crafts - Museum	8.61	0.00	8.61
105593	BP	6111	01/09/2026	20012 - Bank Pay	H. Parsons - Iceland - Tea & Sweets - Crafts - Museum	12.42	1.58	14.00
105594	BP	7303	01/09/2026	20012 - Bank Pay	H. Parsons - Waitrose - Milk - Museum	0.95	0.00	0.95
105595	BP	7310	27/08/2026	DD - 20013	BT - Broadband - W. Centre	82.44	16.49	98.93
105596	BP	7310	27/08/2026	DD - 20013	BT - Broadband - Office	102.32	20.46	122.78
105597	BP	7310	27/08/2026	DD - 20013	BT - Broadband - Y. Centre	36.95	7.39	44.34
105598	BP	7310	27/08/2026	DD - 20013	BT - Broadband - Museum	73.90	14.78	88.68
105599	BP	7310	27/08/2026	DD - 20013	BT - Broadband - SWC	73.90	14.78	88.68
105600	BP	7203	26/08/2026	DD - 20014	SSE - Electric - SWC to 31-Jul - SM	169.92	33.99	203.91
105601	BP	7203	26/08/2026	DD - 20015	SSE - Electric - Churchill Toilets to 31-Jul - SM	166.95	8.35	175.30
105603	BP	5001	28/08/2026	20020 - Bank Pay	C. Harris - Waitrose - Water filter & Cartridges - Museum	26.25	5.25	31.50
105604	BP	5001	28/08/2026	20020 - Bank Pay	C. Harris - Waitrose - Water filter & Cartridges - SWC	26.25	5.25	31.50
105622	BP	7203	26/08/2026	DD - 20014	SSE - Electric - Museum to 31-Jul - SM	169.91	33.98	203.89
105636	BP	6100	01/09/2026	20022 - Bank Pay	E.Lamb - Sainsbury's - Refreshments - Civic Service	169.86	33.97	203.83
105637	BP	6100	01/09/2026	20022 - Bank Pay	E.Lamb - Sainsbury's - Refreshments - Civic Service	7.35	0.00	7.35
105638	BP	6100	01/09/2026	20023 - Bank Pay	C.Ward - Sainsbury's - Refreshments - Civic Service	37.50	7.50	45.00
105659	BP	7310	01/09/2026	DD - TVL	TV Licence - Youth Centre	14.95	0.00	14.95
105660	BP	7201	24/09/2026	DD - ADC	ADC - Rates - The Woodlands Centre	598.00	0.00	598.00
105661	BP	7201	25/09/2026	DD - ADC	ADC - Rates - R'ton Youth Centre	446.00	0.00	446.00
105662	BP	7405	25/09/2026	SO - WP	W.Phillips - Garage	87.58	0.00	87.58
105663	BP	7201	26/09/2026	DD - ADC	ADC - Rates - Samuel Wickens Centre - 50%	148.00	0.00	148.00
105664	BP	7201	26/09/2026	DD - ADC	ADC - Rates - Samuel Wickens Centre - 50%	148.00	0.00	148.00
					Totals £	2,874.38	208.16	3,082.54

Rustington Parish Council

Current Account - Recommended Payments/Payments Made

Date From: 14/08/2026
DateTo: 14/08/2026

Transaction From: 1
Transaction To: 99,999,999

Dept From: 0
Dept To: 999

Bank From: 1200
Bank To: 1200

N/C From:
N/C To: 99999999

Bank: 1200 Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
105515	BP	5007	14/08/2026	DD - 19997 - NW1	Shell Littlehampton - Car Wash - Council Vehicle	7.50	1.50	9.00
105516	BP	5007	14/08/2026	DD - 19997 - NW1	BP Rustington - Diesel - Council Vehicle	63.12	12.63	75.75
105517	BP	7320	14/08/2026	DD - 19997 - NW1	Amazon (Suzhou Xinsheng) A4 Parchment Paper	6.66	1.33	7.99
105518	BP	7303	14/08/2026	DD - 19997 - NW1	Amazon (Universal Products Solutions Ltd) Biscuits -	29.73	0.00	29.73
105519	BP	7206	14/08/2026	DD - 19997 - NW1	Amazon (Stafford Tiles) - Bona Cleaner x 2 - VMH Floor	69.82	13.96	83.78
105520	BP	7320	14/08/2026	DD - 19997 - NW1	Amazon - Parchment Paper x 100 sheets - A4 - Office	10.57	2.11	12.68
105521	BP	7320	14/08/2026	DD - 19998 - NW1	Amazon - Gold Acrylic Paint Pens x 5 - Office	6.32	1.26	7.58
105522	BP	6102	14/08/2026	DD - 19998 - NW1	Amazon - Picture Frame - Parishioners Award	9.16	1.83	10.99
105523	BP	7320	14/08/2026	DD - 19998 - NW1	Amazon - Clean Screen Cleaner Spray	9.91	1.98	11.89
105524	BP	7303	14/08/2026	DD - 19998 - NW1	Tesco - Teabags, Sugar - Office	9.77	0.00	9.77
105525	BP	7303	14/08/2026	DD - 19998 - NW1	Tesco - Air Freshner - Office	7.00	1.40	8.40
105526	BP	7206	14/08/2026	DD - 19998 - NW1	Tesco - Cleaning Materials - All sites	21.36	4.27	25.63
105527	BP	7206	14/08/2026	DD - 19998 - NW1	Tesco - Cleaning Materials - All sites	4.58	0.92	5.50
105528	BP	7206	14/08/2026	DD - 19998 - NW1	Tesco - Cleaning Materials - All sites	4.57	0.92	5.49
105529	BP	7208	14/08/2026	DD - 19998 - NW1	Screwfix Spares - Freezer Drawer - VMH Kitchen	20.00	4.00	24.00
105530	BP	7107	14/08/2026	DD - 19998 - NW1	Amazon - One4all Gift Cards - Long Service Award (EL)	300.00	0.00	300.00
105531	BP	7121	14/08/2026	DD - 19998 - NW1	Land Registry - Title Register & Plan Fee - North Field &	14.00	0.00	14.00
105532	BP	7310	14/08/2026	DD - 19998 - NW1	Survey Monkey - Annual Subscription 25-Jul-26 -	320.00	0.00	320.00
105533	BP	7405	14/08/2026	DD - 19998 - NW1	ADC- Full Plans App. Fee R/106/26/BR	140.21	28.04	168.25
105534	BP	7405	14/08/2026	DD - 19998 - NW1	ADC - Full Plans App. Fee R/106/26/BR	500.00	100.00	600.00
105535	BP	7121	14/08/2026	DD - 19998 - NW1	Land Registry - Title Register & Plan Fee - Blind Vets -	14.00	0.00	14.00
105536	BP	7321	14/08/2026	DD - 19998 - NW1	Blackfish Software - IE Tab Extension - SWC CCTV	30.11	0.00	30.11
105537	BP	5001	14/08/2026	DD - 19998 - NW1	Argos - Cookworks Microwave for Youth Centre	32.50	6.50	39.00
105538	BP	7121	14/08/2026	DD - 19998 - NW1	Land Registry - Title Register & Plan Fee - Blind Vets	14.00	0.00	14.00
					Totals £	1,644.89	182.65	1,827.54

Rustington Parish Council
Bank Payment Summary - 25 September 2026

Salaries (Gross) - Employees		£ 28,406.23
Includes Mileage Claim (N/Code: 7101)	£ -	
Employers - N.I.		£ 3,525.29
Employers - Superann.		£ 1,670.22
Legal & General - Ill Health Liability Insurance		£ -
Total Employers Liabilities		£ 33,601.74
Councillor / Chairman Allowances		£ 2,409.40
Total Liabilities		£ 36,011.14

Reconciled Balances as at 31 August 2026

NatWest Bank:-		
Current Account		£ 9,876.84
Imprest Account		£ 869.60
Reserve Accounts:		
General Fund		£ 227,513.02
35-Day Notice (276) - Earmarked Reserves		£ 83,861.51
35-Day Notice (284)		£ 794,525.95
35-Day Notice (670) - Section 106 Funds		£ 22,248.64
Museum Reserve		£ 2,865.83
Plant Equipment Renewal		£ 8,009.48
Capital Accounts:		
Opportunity and Special Purchases		£ 1,536.43
CCLA:		
Capital Account:		
Public Sector Deposit Fund		£ 100,000.00
Monthly Dividends Credited from PSDA into Nationwide Account		
Nationwide Building Society:		
Capital Account:		
35-Day Saver		£ 133,680.66
	Total on Bank Statements	£ 1,384,987.96
	Un-Reconciled Payments	£ (394.67)
		£ 1,384,593.29
Petty Cash		£ 359.69
	Grand Total	£ 1,384,952.98

Rustington Parish Council
Current Account - Bank Receipts

Date From: 13/08/2026
DateTo: 21/09/2026

Transaction From: 1
Transaction To: 99,999,999

Dept From: 0
Dept To: 999

Bank From: 1200
Bank To: 1200

N/C From:
N/C To: 99999999

Bank: 1200 Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
105552	BR	2102	25/08/2026	Bank Receipt	C.Bancroft - Deposit - Allots - 3 WR	50.00	0.00	50.00
105553	BR	4043	25/08/2026	Bank Receipt	C.Bancroft - Rent - Allots - 3 WR	11.00	0.00	11.00
105554	BR	2102	26/08/2026	Bank Receipt	H.Finnigan - Deposit - SWC - 29-Aug	50.00	0.00	50.00
105864	BR	7321	28/08/2026	Bank Receipt	R'ton Heritage Assn - Contrib - Modes 50% of	95.00	0.00	95.00
105976	BR	7320	14/09/2026	Dd - 20069 -	Amazon- Credit - Petty Cash Coucher Books	7.50	1.50	9.00
106020	BR	4000	04/09/2026	Bank Receipt	ADC - Precept - Second Tranche	412,500.00	0.00	412,500.00
106027	BR	2102	14/09/2026	Bank Receipt	D.Morton - Deposit - Y.Centre - 30-Oct	100.00	0.00	100.00
					Totals £	412,813.50	1.50	412,815.00

Rustington Parish Council
Current Account - Customer Receipts

Date From: 15/08/2026
DateTo: 21/09/2026

Transaction From: 1
Transaction To: 99,999,999

Bank From: 1200
Bank To: 1200

Customer From:
Customer To: ZZZZZZZZ

Bank 1200 Currency Pound Sterling

No	Type	A/C	Date	Ref	Details	Net	Tax	Gross
105543	SA	BARCLAYS	18/08/2026	Bank Receipt	Payment on Account	5,483.24	0.00	5,483.24
105544	SA	COOKNICO	20/08/2026	Card Receipt	Payment on Account	58.00	0.00	58.00
105549	SR	RUSTPLSC	24/08/2026	Bank Receipt	Sales Receipt	584.00	0.00	584.00
105550	SR	RUSTPLSC	24/08/2026	Bank Receipt	Sales Receipt	176.00	0.00	176.00
105555	SA	FINNIGAN	26/08/2026	Bank Receipt	Payment on Account	95.66	0.00	95.66
105556	SR	RNID	26/08/2026	Bank Receipt	Sales Receipt	54.83	0.00	54.83
105863	SR	TATERON	27/08/2026	Bank Receipt	Sales Receipt	378.00	0.00	378.00
105889	SR	SLIMWORL	01/09/2026	Bank Receipt	Sales Receipt	361.96	0.00	361.96
105890	SR	RUSTGOCE	01/09/2026	Bank Receipt	Sales Receipt	82.00	0.00	82.00
105891	SR	ARUNU3A	01/09/2026	Bank Receipt	Sales Receipt	312.00	0.00	312.00
105892	SR	WOODTTC	01/09/2026	Bank Receipt	Sales Receipt	613.00	0.00	613.00
105893	SA	WOODTTC	01/09/2026	Bank Receipt	Payment on Account	16.00	0.00	16.00
105894	SR	SHORTMAT	02/09/2026	Bank Receipt	Sales Receipt	734.00	0.00	734.00
105895	SR	YASYOGA	02/09/2026	Bank Receipt	Sales Receipt	328.00	0.00	328.00
105896	SR	ACTIV8NU	03/09/2026	Bank Receipt	Sales Receipt	1,800.00	0.00	1,800.00
105897	SR	DIAMONDD	03/09/2026	Bank Receipt	Sales Receipt	131.00	0.00	131.00
105898	SR	THOMASM	03/09/2026	Bank Receipt	Sales Receipt	94.00	0.00	94.00
105899	SR	ARUNFAIR	03/09/2026	Bank Receipt	Sales Receipt	321.00	0.00	321.00
106017	SR	BABYSUPE	03/09/2026	Bank Receipt	Sales Receipt	35.00	0.00	35.00
106018	SA	HERITAGE	04/09/2026	Bank Receipt	Payment on Account	25.00	0.00	25.00
106019	SR	SERFCADE	04/09/2026	Bank Receipt	Sales Receipt	150.00	0.00	150.00
106021	SR	PLAYERS	07/09/2026	Bank Receipt	Sales Receipt	70.00	0.00	70.00
106022	SA	HOBDENS	10/09/2026	Bank Receipt	Payment on Account	63.00	0.00	63.00
106023	SR	RUSTCC	10/09/2026	Bank Receipt	Sales Receipt	1,052.00	0.00	1,052.00
106024	SR	AGEUKWSX	18/09/2026	Bank Receipt	Sales Receipt	528.00	0.00	528.00
106025	SR	RCCGOASI	21/09/2026	Bank Receipt	Sales Receipt	280.00	0.00	280.00
106026	SR	RCCGOASI	21/09/2026	Bank Receipt	Sales Receipt	114.00	0.00	114.00
106030	SA	BENNETTJ	17/09/2026	Card Receipt	Payment on Account	95.00	0.00	95.00
					Totals £	14,034.69	0.00	14,034.69

CONFIDENTIAL

RUSTINGTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE - 28 SEPTEMBER 2026

National Salary Award - 2026-2027

1. Notification has been received via WSALC, from the National Joint Council (NJC) for Local Government Services that agreement has been reached on the new Pay Award for 2026-2027, backdated to 1 April 2026 (copy attached).

2. As has been the case for many years, provision has been made by the Council for a 6% increase for employees in its 2026/2027 Budget. At the time of setting the annual Budget, it was anticipated that this provision would cover additional hours and any incremental salary increases that the Council might wish to make during the year.

3. The Committee is asked to RECOMMEND that the Council approves the implementation of the terms of this National Agreement in respect of its own employees.

21 September 2026

Clerk of the Council

Outlook

Pay Settlement 2026/27

From

Date Tue 01/09/2026 09:51

To Emily Simpson <admin@wsalc.co.uk>

1 attachment (166 KB)

Pay Settlement 2026-27.pdf;

Dear Clerk,

Apologies I was not quick off the mark here – I am just back from annual leave and have seen the pay settlement has been agreed. Please see attached.

Kind regards,

WSALC

nalc
National Association of Local Councils

t: 020 7637 1865
e: nalc@nalc.gov.uk

w: www.nalc.gov.uk

24 August 2026

2026-27 NATIONAL SALARY AWARD

The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2026-27 to be implemented from 1 April 2026. Employers are encouraged to implement this pay award as swiftly as possible.

Backpay for employees who have left employment since 1 April 2026. If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2026 to the employee's last day of employment.

The attached Annex lists the new pay scales for clerks and other employees employed under the terms of the model contract including SCPs 50 and above. These should be retrospectively applied from 1 April 2026.

© NALC 2026.

ANNEX 1

	1 April 2025	1 April 2026			Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
1	*Deleted w e f 1st April 2023*				Below LC Scale (for staff other than clerks)
2	£24,413	£12.65	Deleted w e f 1st April 2026		
3	£24,796	£12.85	£25,614	£13.28	
4	£25,185	£13.05	£26,016	£13.48	
5	£25,583	£13.26	£26,427	£13.70	
5	£25,583	£13.26	£26,427	£13.70	LC1 (5-6) (below substantive range)
6	£25,989	£13.47	£26,847	£13.92	
7	£26,403	£13.69	£27,274	£14.14	LC1 (7-12) (substantive benchmark range)
8	£26,824	£13.90	£27,709	£14.36	
9	£27,254	£14.13	£28,153	£14.59	
10	£27,694	£14.35	£28,608	£14.83	
11	£28,142	£14.59	£29,071	£15.07	
12	£28,598	£14.82	£29,542	£15.31	

nalc
National Association of Local Councils

t: 020 7637 1865
e: nalc@nalc.gov.uk
w: www.nalc.gov.uk

	1 April 2025	1 April 2026			Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
13	£29,064	£15.06	£30,023	£15.56	LC1 (13-17) (above substantive range)
14	£29,540	£15.31	£30,515	£15.82	
15	£30,024	£15.56	£31,015	£16.08	
16	£30,518	£15.82	£31,525	£16.34	
17	£31,022	£16.08	£32,046	£16.61	
18	£31,537	£16.35	£32,578	£16.89	LC2 (18-23) (below substantive range)
19	£32,061	£16.62	£33,119	£17.17	
20	£32,597	£16.90	£33,673	£17.45	
21	£33,143	£17.18	£34,237	£17.75	
22	£33,699	£17.47	£34,811	£18.04	
23	£34,434	£17.85	£35,570	£18.44	
24	£35,412	£18.35	£36,581	£18.96	LC2 (24-28) (substantive benchmark range)
25	£36,363	£18.85	£37,563	£19.47	
26	£37,280	£19.32	£38,510	£19.96	
27	£38,220	£19.81	£39,481	£20.46	
28	£39,152	£20.29	£40,444	£20.96	
29	£39,862	£20.66	£41,177	£21.34	LC2 (29-32) (above substantive benchmark range)
30	£40,777	£21.14	£42,123	£21.83	
31	£41,771	£21.65	£43,149	£22.37	
32	£42,839	£22.20	£44,253	£22.94	
33	£44,075	£22.85	£45,529	£23.60	LC3 (33-36) (below substantive range)
34	£45,091	£23.37	£46,579	£24.14	
35	£46,142	£23.92	£47,665	£24.71	
36	£47,181	£24.46	£48,738	£25.26	
37	£48,226	£25.00	£49,817	£25.82	LC3 (37-41) (substantive benchmark range)
38	£49,282	£25.54	£50,908	£26.39	
39	£50,269	£26.06	£51,928	£26.92	
40	£51,356	£26.62	£53,051	£27.50	
41	£52,413	£27.17	£54,143	£28.06	
42	£53,460	£27.71	£55,224	£28.62	LC3 (42-45) (above substantive benchmark range)
43	£54,495	£28.25	£56,293	£29.18	
44	£55,801	£28.92	£57,642	£29.88	

nalc
National Association of Local Councils

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w: www.nalc.gov.uk

	1 April 2025	1 April 2026			Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
45	£57,139	£29.62	£59,025	£30.59	
46	£58,523	£30.33	£60,454	£31.33	LC4 (46-49) (below substantive range)
47	£59,922	£31.06	£61,899	£32.08	
48	£61,198	£31.72	£63,218	£32.77	
49	£62,852	£32.58	£64,926	£33.65	
50	£64,373	£33.37	£66,497	£34.47	LC4 (50-54) (substantive benchmark range)
51	£65,925	£34.17	£68,101	£35.30	
52	£68,053	£35.27	£70,299	£36.44	
53	£70,176	£36.37	£72,492	£37.57	
54	£72,307	£37.48	£74,693	£38.72	
55	£74,454	£38.59	£76,911	£39.86	LC4 (55-62) (above substantive benchmark range)
56	£76,572	£39.69	£79,099	£41.00	
57	£78,718	£40.80	£81,316	£42.15	
58	£80,821	£41.89	£83,488	£43.27	
59	£82,815	£42.93	£85,548	£44.34	
60	£84,852	£43.98	£87,652	£45.43	
61	£86,939	£45.06	£89,808	£46.55	
62	£89,081	£46.17	£92,021	£47.70	

* Hourly Rates

As per the NJC agreement, hourly rates are calculated by dividing annual salary by 52.143 weeks and then by 37 hours. Please note that these hourly rates do not now differ from those published by NJC for Principal Authorities as the calculation bases are in agreement.

Please also note that NJC resolved to delete SCP 1 w.e.f. 1st April 2023

Please also note that NJC have resolved to delete SCP 2 w.e.f. 1st April 2026

Rustington Parish Council

Reconciled Balances as at 30 September 2026

NatWest Bank:-			
Current Account		£	12,479.68
Imprest Account		£	713.18
Reserve Accounts:			
General Fund		£	497,247.19
35-Day Notice (276) - Earmarked Reserves		£	84,011.63
35-Day Notice (284)		£	795,948.26
35-Day Notice (670) - Section 106 Funds		£	22,288.47
Museum Reserve		£	2,868.03
Plant Equipment Renewal		£	8,015.64
Capital Accounts:			
Opportunity and Special Purchases		£	1,537.61
CCLA:			
Capital Account:			
Public Sector Deposit Fund		£	100,000.00
Monthly Dividends Credited from PSDA into Nationwide Account			
Nationwide Building Society:			
Capital Account:			
35-Day Saver		£	133,944.36
	Total on Bank Statements	£	1,659,054.05
	Un-Reconciled Payments	£	(275.00)
		£	1,658,779.05
Petty Cash		£	323.31
	Grand Total	£	1,659,102.36

Checked against Bank Statements 14/10/26

Councillor G Lee (FGP)

Agenda Item: 6

Rustington Parish Council

MONTHLY ACCOUNTS FOR RETROSPECTIVE APPROVAL

26 October 2026

Rustington Parish Council

Supplier Invoices Recommended Payments/Payments Made

Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 1
Transaction To: 99,999,999

Date From: 01/01/1980
Date To: 23/09/2026

A/C: ARUNTRO **Name:** Arundel Trophies and Engravers

No	Type	Date	Ref	Details	Amount	Outstanding
105905	PI	02/09/2026	20028	Trophies & Engraving - Gardens Competition	315.50	315.50
				Total:		315.50

A/C: BAQUASC **Name:** Baqus Construction & Property Consultancy

No	Type	Date	Ref	Details	Amount	Outstanding
105907	PI	31/08/2026	20029	Quantity Surveying Services - W.Centre - RPoW	1,689.60	1,689.60
				Total:		1,689.60

A/C: BAYSTUDI **Name:** Bay Studio Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106039	PI	10/09/2026	20072	Supply/Fit Sponsorship Sign - Inter-County Care	162.00	162.00
				Total:		162.00

A/C: BIFFA **Name:** Biffa Waste Services Limited

No	Type	Date	Ref	Details	Amount	Outstanding
106040	PI	22/09/2026	20073	Public Toilet Cleansing Contract - Jul - inc T.Rolls	4,684.98	4,684.98
106042	PI	22/09/2026	20074	Public Toilet Cleansing Contract - Aug - inc T.Rolls	4,606.67	4,606.67
				Total:		9,291.65

A/C: BUTCHERD **Name:** The Butcher & Deli

No	Type	Date	Ref	Details	Amount	Outstanding
106044	PI	22/09/2026	20075	Buffet - Civic Service	840.00	840.00
				Total:		840.00

A/C: CAME&CO **Name:** Arthur J Gallagher Insurance Brokers Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106045	PI	18/09/2026	20076	Commercial Motor Insurance (Van) to 04-Oct-27	1,268.27	1,268.27
				Total:		1,268.27

A/C: EVENTPO **Name:** Event Power Engineering Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105940	PI	10/09/2026	20052	Supply/Install/Remove Christmas Lighting	17,400.00	17,400.00
				Total:		17,400.00

A/C: FERRING **Name:** Ferring Nurseries

No	Type	Date	Ref	Details	Amount	Outstanding
106046	PI	21/09/2026	20077	Maintenance & Floral Contract - Sep	4,862.78	4,862.78
				Total:		4,862.78

A/C: GRUNDON **Name:** Grundon Waste Management Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105908	PI	31/08/2026	20030	Wheelie Bins - SWC/Museum	53.05	53.05
105910	PI	31/08/2026	20032	Wheelie Bins - W.Centre/Offices	314.21	314.21
105912	PI	31/08/2026	20031	Wheelie Bins - Rec.Ground/Y.Centre	146.10	146.10
				Total:		513.36

A/C: MICROSOF **Name:** Microsoft Ireland Operations Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105914	PI	03/09/2026	20033	Online Services - Office 365 - 03-Aug to 02-Sep	557.70	557.70
				Total:		557.70

A/C: MOOREST **Name:** Moore East Midlands

No	Type	Date	Ref	Details	Amount	Outstanding
105921	PI	13/08/2026	20034	External Audit of Annual Return to 31-Mar-26	2,016.00	2,016.00
				Total:		2,016.00

A/C: PHSGROU **Name:** PHS Group

No	Type	Date	Ref	Details	Amount	Outstanding
105922	PI	28/08/2026	20035	Annual Duty of Care to 30-Sep-27 - Y.Centre	113.09	113.09
105923	PI	28/08/2026	20036	Annual Duty of Care to 30-Sep-27 - Office	46.57	46.57
105924	PI	28/08/2026	20037	Annual Duty of Care to 30-Sep-27 - W.Cent Ext Toil	46.57	46.57
105925	PI	28/08/2026	20038	Annual Duty of Care to 30-Sep-27 - Churchill Toilets	46.57	46.57
105926	PI	28/08/2026	20039	Annual Duty of Care to 30-Sep-27 - The Street Toilets	46.57	46.57
105927	PI	28/08/2026	20040	Annual Duty of Care to 30-Sep-27 - Broadmark Toilets	46.57	46.57
105928	PI	28/08/2026	20041	Annual Duty of Care to 30-Sep-27 - W.Centre	46.57	46.57
105929	PI	28/08/2026	20042	Annual Duty of Care to 30-Sep-27 - Y.Centre	46.57	46.57
105930	PI	28/08/2026	20043	Annual Duty of Care to 30-Sep-27 - SWC	46.57	46.57
				Total:		485.65

A/C: PPLPRSLT **Name:** PPL PRS Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106047	PI	23/09/2026	20078	PPL & PRS Licence to 07-Sep-27 - Y.Centre	639.09	639.09
				Total:		639.09

A/C: ROYBRILE **Name:** Royal British Legion Trading Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105932	PI	07/09/2026	20044	Wreath of Poppies x31	875.50	875.50
106048	PI	10/09/2026	20079	Wreath of Poppies x2	30.50	30.50
				Total:		906.00

A/C: SOUTHCLE **Name:** Southern Cleaning Services

No	Type	Date	Ref	Details	Amount	Outstanding
105933	PI	01/09/2026	20045	Machine Scrub & Clean VMH Floor x2 - Aug	140.40	140.40
105934	PI	01/09/2026	20046	Contract Cleaning - 31-Jul to 28-Aug - W.Centre & Offices	1,800.00	1,800.00
105935	PI	01/09/2026	20047	Contract Cleaning - 02-Aug to 30-Aug - Y.Centre	1,680.00	1,680.00
105936	PI	01/09/2026	20048	Contract Cleaning - 31-Jul to 28-Aug - SWC	648.00	648.00
				Total:		4,268.40

A/C: SOUTHCSC **Name:** South Coast Skate Club c.i.c.

No	Type	Date	Ref	Details	Amount	Outstanding
106049	PI	18/09/2026	20080	Group Skateboard Lessons/Equip. Hire - Rec. Ground	620.00	620.00
				Total:		620.00

A/C: SSEENER **Name:** SSE Energy Solutions

No	Type	Date	Ref	Details	Amount	Outstanding
106054	PI	15/09/2026	20081	SSE - Electric - W.Centre to 31-Aug - SM	752.38	752.38
106055	PI	16/09/2026	20082	SSE - Electric - Broadmark Toilets to 31-Aug - SM	77.97	77.97
106056	PI	16/09/2026	20083	SSE - Electric - The Street Toilets to 31-Aug - SM	75.82	75.82
106057	PI	16/09/2026	20084	SSE - Electric - Y.Centre to 31-Aug - SM	277.08	277.08
				Total:		1,183.25

A/C: STANNAH **Name:** Stannah Lift Services Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105937	PI	25/08/2026	20049	Lift Servicing to 23-Nov-26 - Y.Centre	378.82	378.82
				Total:		378.82

A/C: SUSSEXPO **Name:** Sussex Pond Doctor Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105938	PI	03/09/2026	20050	Call Out - Inspect Faulty Water Feature - SWC	144.00	144.00
				Total:		144.00

A/C: WARMEMO **Name:** War Memorial Conservation Co MS-Group

No	Type	Date	Ref	Details	Amount	Outstanding
105962	PI	10/09/2026	20053	Supply/Install Replacement War Memorial - Portland	39,936.00	39,936.00
				Total:		39,936.00

A/C: WORLDPA **Name:** Worldpay Limited

No	Type	Date	Ref	Details	Amount	Outstanding
105939	PI	01/09/2026	20051	Subscription Fee - Sep-26	11.94	11.94
				Total:		11.94
				Grand Total		87,490.01

Rustington Parish Council

Supplier Invoices Recommended Payments/Payments Made

Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 1
Transaction To: 99,999,999

Date From: 01/08/2026
Date To: 01/10/2026

A/C: ANSCOMB **Name:** Mr K Anscombe

No	Type	Date	Ref	Details	Amount	Outstanding
106125	PI	28/09/2026	20091	Premises Checks & Other Tasks - Sep-26	1,874.42	1,874.42
				Total:		1,874.42

A/C: BARKERSE **Name:** Barkers Electrical (Rustington) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106150	PI	01/10/2026	20092	Monthly Electrical Maintenance, ELT & Works - All Centres	248.00	248.00
				Total:		248.00

A/C: CAME&CO **Name:** Arthur J Gallagher Insurance Brokers Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106155	PI	24/09/2026	20093	FloodFlash Insurance to 30-Sep-27 - CPT (The Street)	414.35	414.35
106156	PI	24/09/2026	20094	Insurance to 30-Sep-27	16,584.34	16,584.34
				Total:		16,998.69

A/C: COLLINSP **Name:** Mr P Collins

No	Type	Date	Ref	Details	Amount	Outstanding
106161	PI	29/08/2026	20095	Managed IT Support Agreement etc.	2,344.00	2,344.00
				Total:		2,344.00

A/C: INITIALW **Name:** Rentokil Initial UK Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106164	PI	28/09/2026	20096	Safety Mats to 15-Jan	408.42	408.42
				Total:		408.42

A/C: LITTLEAN **Name:** Little Angels

No	Type	Date	Ref	Details	Amount	Outstanding
106166	PI	29/09/2026	20097	Laundry - Table Cloths - Civic Service	274.00	274.00
				Total:		274.00

A/C: SCOTTTAY **Name:** Scott Taylor Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106167	PI	30/09/2026	20099	Stage 4 - Project Management Services inc Mileage	1,970.58	1,970.58
106168	PI	30/09/2026	20098	Stage 4 - Architect Services	3,608.17	3,608.17
				Total:		5,578.75

A/C: SHOWTEC **Name:** Showtec Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106169	PI	30/09/2026	20100	Cover Stage Lighting - W.Centre - RPoW	192.00	192.00
				Total:		192.00

A/C: SOUTHCLE **Name:** Southern Cleaning Services

No	Type	Date	Ref	Details	Amount	Outstanding
106170	PI	24/09/2026	20101	Clear All Gutters & Channel Runs, Remove Debris - WC &	540.00	540.00
				Total:		540.00

Rustington Parish Council
Supplier Invoices Recommended Payments/Payments Made

A/C: SOUTHCO **Name:** South Coast Coffee Co

No	Type	Date	Ref	Details	Amount	Outstanding
106172	PI	24/09/2026	20102	Office Supplies	181.00	181.00
				Total:		181.00

A/C: TRADEUK **Name:** Trade UK

No	Type	Date	Ref	Details	Amount	Outstanding
106173	PI	27/08/2026	20103	Melba Swintex Road Closed Q Sign x8 - Remembrance	399.92	399.92
106174	PI	28/08/2026	20104	Line Marking Paint 750ml x9 - Football Pitch - Rec.Ground	55.71	55.71
				Total:		455.63
				Grand Total		29,094.91

Rustington Parish Council
Supplier Invoices Recommended Payments/Payments Made

Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 1
Transaction To: 99,999,999

Date From: 01/08/2026
Date To: 06/10/2026

A/C: CAME&CO **Name:** Arthur J Gallagher Insurance Brokers Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106370	PI	07/08/2026	20105	Museum Commercial Combined Insurance to 31-Jul-27	938.42	938.42
106371	PI	06/10/2026	20106	Property Works Insurance Policy - W.Centre - RPoW	8,123.14	8,123.14
				Total:		9,061.56

A/C: CUBESELF **Name:** Cube Self Storage Angmering Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106372	PI	06/10/2026	20107	Storage Fee - 20-Oct-26 to 19-Nov-26 - Museum - RPoW	174.80	174.80
106373	PI	06/10/2026	20108	Storage Room Fit Out - Museum - RPoW	432.00	432.00
				Total:		606.80
				Grand Total		9,668.36

Rustington Parish Council

Supplier Invoices Recommended Payments/Payments Made

Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 1
Transaction To: 99,999,999

Date From: 01/01/1980
Date To: 16/10/2026

A/C: ALPHASUR **Name:** Alpha Surveys Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106467	PI	02/10/2026	20110	Annual Asbestos Inspection - W.Centre	180.00	180.00
				Total:		180.00

A/C: ARUNBUS **Name:** Arun Business Supplies

No	Type	Date	Ref	Details	Amount	Outstanding
106466	PI	06/10/2026	20109	Stationery - Office	283.30	283.30
				Total:		283.30

A/C: BAILEYPA **Name:** Paul Bailey

No	Type	Date	Ref	Details	Amount	Outstanding
106534	PI	14/10/2026	20134	Repair/Paint 4 x Bus Shelters	950.00	950.00
				Total:		950.00

A/C: BAQUASC **Name:** Baqus Construction & Property Consultancy

No	Type	Date	Ref	Details	Amount	Outstanding
106483	PI	30/09/2026	20113	Quantity Surveying Services - W.Centre - RPoW	1,447.92	1,447.92
				Total:		1,447.92

A/C: BARCOMB **Name:** Barcombe Landscapes Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106470	PI	30/09/2026	20111	Various Grounds Maint. to incl. Mowing Rec.Ground - 21 of	3,213.60	3,213.60
				Total:		3,213.60

A/C: BARKERSE **Name:** Barkers Electrical (Rustington) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106482	PI	01/10/2026	20112	Supply/Fit Panel Fan - Churchill Toilets	1,012.00	1,012.00
				Total:		1,012.00

A/C: BREWERS **Name:** Brewers Decorator Centres

No	Type	Date	Ref	Details	Amount	Outstanding
106484	PI	30/09/2026	20114	5l x 3 Sadolin Classic Teak No. 3 - seats	203.69	203.69
				Total:		203.69

A/C: CANON **Name:** Canon UK Limited

No	Type	Date	Ref	Details	Amount	Outstanding
106503	PI	07/10/2026	20116	Copier/Printer Rental to 31-Dec - Office	290.74	290.74
106506	PI	07/10/2026	20115	Photocopy/Printing to 30-Sep - Office	257.98	257.98
106507	PI	07/07/2026	20115	Photocopy/Printing to 30-Sep - SWC/Museum	31.64	31.64
				Total:		580.36

A/C: FREELEI **Name:** Freedom Leisure

No	Type	Date	Ref	Details	Amount	Outstanding
106509	PI	13/10/2026	20117	Delivery of Active Play Summer Sessions - Rec.Ground	1,200.00	1,200.00
				Total:		1,200.00

A/C: GRUNDON **Name:** Grundon Waste Management Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106537	PI	30/09/2026	20137	Wheelie Bins - W.Centre/Offices	320.20	320.20
106539	PI	30/09/2026	20135	Wheelie Bins - Rec.Ground/Y.Centre	144.86	144.86
106541	PI	30/09/2026	20136	Wheelie Bins - SWC/Museum	74.56	74.56
				Total:		539.62

A/C: HIGHDOW **Name:** Highdown Carpets

No	Type	Date	Ref	Details	Amount	Outstanding
106532	PI	01/05/2026	20133	Repair/Weld Vinyl Flooring - Kilhams Hall - Y.Centre	890.02	890.02
				Total:		890.02

A/C: MARBLEEL **Name:** Marble Electrical Contractors t/a Marble

No	Type	Date	Ref	Details	Amount	Outstanding
106510	PI	30/09/2026	20118	Supply/Fit 2 x CCTV Cameras - W.Centre	837.60	837.60
				Total:		837.60

A/C: MICROSOF **Name:** Microsoft Ireland Operations Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106511	PI	03/10/2026	20119	Online Services - Office 365 - 03-Sep to 02-Oct	557.70	557.70
				Total:		557.70

A/C: PEPPRINT **Name:** PEP the Printers

No	Type	Date	Ref	Details	Amount	Outstanding
106518	PI	30/09/2026	20120	x4 Fluted Boards - Remembrance Sunday	55.20	55.20
				Total:		55.20

A/C: PRESTIGE **Name:** Prestige Doors (Southern) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106519	PI	29/08/2026	20121	Call out to Shutter Door - Y.Centre	313.02	313.02
106520	PI	29/08/2026	20122	Attend/Carry out Maint - Roller Shutters - Churchill WC	240.00	240.00
				Total:		553.02

A/C: ROYBRILE **Name:** Royal British Legion Trading Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
106521	PI	17/09/2026	20123	Wreath of Poppies with Badge	30.50	30.50
				Total:		30.50

A/C: SOUTHCC **Name:** South Coast Commercial Cleaning Group

No	Type	Date	Ref	Details	Amount	Outstanding
106523	PI	06/10/2026	20125	Poster Removal - Village	330.00	330.00
				Total:		330.00

A/C: SOUTHCLE **Name:** Southern Cleaning Services

No	Type	Date	Ref	Details	Amount	Outstanding
106524	PI	02/10/2026	20126	Machine Scrub & Clean VMH Floor x2 - Sep	140.40	140.40
106525	PI	02/10/2026	20127	Contract Cleaning - 31-Aug to 2-Oct - W.Centre & Offices	2,250.00	2,250.00
106526	PI	02/10/2026	20128	Contract Cleaning - 31-Aug to 2-Oct - Y.Centre	2,100.00	2,100.00
106595	PI	02/10/2026	20129	Contract Cleaning - 31-Aug to 02-Sep - SWC	810.00	810.00
				Total:		5,300.40

Rustington Parish Council

Supplier Invoices Recommended Payments/Payments Made

A/C: TRADEUK **Name:** Trade UK

No	Type	Date	Ref	Details	Amount	Outstanding
106522	PI	22/09/2026	20124	Heavy Duty Gate Catch - Rec.Ground	10.58	10.58
				Total:		10.58

A/C: WARDMAR **Name:** Mr M Ward

No	Type	Date	Ref	Details	Amount	Outstanding
106528	PI	07/10/2026	20130	Open C.Park Barrier/Play Area/Litter Pick - Sun x2	60.00	60.00
				Total:		60.00

A/C: WATTSMRJ **Name:** Mr J Watt

No	Type	Date	Ref	Details	Amount	Outstanding
106530	PI	30/09/2026	20131	Clean Seafront Shelter	55.00	55.00
				Total:		55.00

A/C: WORLDPA **Name:** Worldpay Limited

No	Type	Date	Ref	Details	Amount	Outstanding
106531	PI	01/10/2026	20132	Subscription Fee - Oct-26	11.94	11.94
				Total:		11.94
				Grand Total		18,302.45

Rustington Parish Council

Current Account - Recommended Payments/Payments Made

Date From: 01/09/2026
DateTo: 30/09/2026

Transaction From: 105,942
Transaction To: 105,982

Dept From: 0
Dept To: 999

Bank From: 1200
Bank To: 1200

N/C From:
N/C To: 99999999

Bank: 1200 Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
105942	BP	7213	23/09/2026	20055 - Bank Pay	RCC - Maint of Cricket Square - 2026 - 2 of 2 - Sep-26	1,825.00	0.00	1,825.00
105943	BP	7321	01/09/2026	20056 - DD	Sage - Finance/Payroll Support Package - Sep	549.50	109.90	659.40
105944	BP	7300	15/09/2026	DD - 20057 (...	BT - Office Mobile (Emergency Phone)	14.07	2.81	16.88
105945	BP	7202	18/09/2026	DD - 20067 (3693)	Business Stream - Water - Penfold Allots to 04-Sep - Est	136.35	0.00	136.35
105946	BP	7202	14/09/2026	DD - 20068 (1198)	Business Stream - Water - W.Road Allots to 30-Aug - Est	161.26	0.00	161.26
105947	BP	7202	14/09/2026	DD - 20058 (2466)	Business Stream - Water - Churchill Toilets to 30-Aug -	489.07	0.00	489.07
105948	BP	7202	11/09/2026	DD - 20059 (1096)	Business Stream - Water - Broadmark Toilets to 28-Aug -	590.01	0.00	590.01
105949	BP	7202	10/09/2026	DD - 20060 (5809)	Business Stream - Water - W.Centre to 26-Aug - Est	624.62	0.00	624.62
105950	BP	7202	10/09/2026	DD - 20061 (1115)	Business Stream - Water - Y.Centre to 26-Aug - Est	1,787.46	0.00	1,787.46
105951	BP	7202	22/09/2026	DD - 20062 (7237)	Business Stream - Water - The Street Toilets to 07-Sep -	118.09	0.00	118.09
105952	BP	7204	17/09/2026	DD - 20063 (...	Crown Gas & Power - Gas - Y.Centre to 31-Aug - SM	54.10	2.71	56.81
105953	BP	7204	17/09/2026	DD - 20064 (...	Crown Gas & Power - Gas - W.Centre - R2 to 31-Aug -	31.66	1.58	33.24
105954	BP	7204	17/09/2026	DD - 20065 (...	Crown Gas & Power - Gas - W.Centre - R1 to 31-Aug -	135.20	6.76	141.96
105963	BP	7320	14/09/2026	DD - 20069 - NW1	Amazon - Petty Cash Voucher Books (duplicate) - Pack	7.75	1.55	9.30
105964	BP	7303	14/09/2026	DD - 20069 - NW1	Amazon - Cable Ties - pk 200	5.59	1.12	6.71
105965	BP	6109	14/09/2026	DD - 20069 - NW1	Amazon - (Foshan..) Craft Knife Set - Museum Crafts	4.99	1.00	5.99
105966	BP	6109	14/09/2026	DD - 20069 - NW1	Amazon - (Foshan..) A3 Cutting Mat - Museum Crafts	8.32	1.66	9.98
105967	BP	7320	14/09/2026	DD - 20069 - NW1	Amazon - Rapesco Heavy Duty Tape Dispenser -	6.46	1.29	7.75
105968	BP	7320	14/09/2026	DD - 20069 - NW1	Amazon - Petty Cash Voucher Pads - Pack of 10 - Office	5.97	1.19	7.16
105969	BP	6102	14/09/2026	DD - 20069 - NW1	Amazon - A3 Frame x2 - Black/Gold - Parishioner Awards	18.78	3.75	22.53
105970	BP	5001	14/09/2026	DD - 20069 - NW1	Amazon (BSQ Tech) - Huanuo Adjustable Footrest x2 -	36.40	7.28	43.68
105971	BP	7320	14/09/2026	DD - 20069 - NW1	Amazon - Sticky Notes - Index Tabs - Office	4.16	0.83	4.99
105972	BP	5001	14/09/2026	DD - 20069 - NW1	Amazon (BSQ Tech) - Huanuo Adjustable Footrest x1 -	18.20	3.64	21.84
105973	BP	7320	14/09/2026	DD - 20069 - NW1	Amazon - Esselte Black 2 Ring Binder x 27 - Office	70.36	14.04	84.40
105974	BP	7320	14/09/2026	DD - 20069 - NW1	Amazon - Esselte Black 2 Ring Binder x 3 - Office	7.81	1.56	9.37
105975	BP	6109	14/09/2026	DD - 20069 - NW1	Amazon - 5ml Silicone Pipettes Dropper - 1 pk of 4 -	2.84	0.57	3.41
105977	BP	7321	14/09/2026	DD - 20069 - NW1	Amazon - HP 903XL Ink Cartridges x 2 - Office	62.20	12.44	74.64
105978	BP	7303	14/09/2026	DD - 20069 - NW1	Amazon - Duracell Plus AAA Batteries - AAA - Office	17.49	3.50	20.99
105979	BP	7320	14/09/2026	DD - 20069 - NW1	Amazon - Exacompta Business Cards Holder - SWC	7.40	1.48	8.88
105980	BP	7320	14/09/2026	DD - 20069 - NW1	Amazon - Summit A4 Punched Pockets x 200 - SWC	7.02	1.41	8.43
105981	BP	5007	14/09/2026	DD - 20070 - NW1	BP Rustington - Diesel - Council Vehicle	66.42	13.29	79.71
105982	BP	7100	14/09/2026	DD - 20069 - NW1	SLCC - Agendas & Minutes (2 Part) - Event Fee (RC,	77.00	15.40	92.40
					Totals £	6,951.55	210.76	7,162.31

Rustington Parish Council

Current Account - Recommended Payments/Payments Made

Date From: 01/09/2026
DateTo: 30/09/2026

Transaction From: 106,060
Transaction To: 99,999,999

Dept From: 0
Dept To: 999

Bank From: 1200
Bank To: 1200

N/C From:
N/C To: 99999999

Bank: 1200 Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
106060	BP	7130	21/09/2026	DD - 20066	WorldPay - Monthly Transactions Fee for Aug (40%)	6.00	0.00	6.00
106061	BP	7130	21/09/2026	DD - 20066	WorldPay - Monthly Transactions Fee for Aug (25%)	3.75	0.00	3.75
106062	BP	7130	21/09/2026	DD - 20066	WorldPay - Monthly Transactions Fee for Aug (25%)	3.75	0.00	3.75
106063	BP	7130	21/09/2026	DD - 20066	WorldPay - Monthly Transactions Fee for Aug (10%)	1.50	0.00	1.50
106064	BP	7130	21/09/2026	DD - 20066	WorldPay - Monthly Payment Approvals	0.27	0.05	0.32
106065	BP	7130	21/09/2026	DD - 20066	WorldPay - Safer Payments Programme Fee	4.00	0.80	4.80
106078	BP	2103	24/09/2026	20085 - Bank Pay	Cash Your Vintage - Deposit Refund - W.Centre	50.00	0.00	50.00
106079	BP	6111	24/09/2026	20087 - Bank Pay	G.Blythman - Talk on Windmills - 16-Sep - Museum	125.00	0.00	125.00
106080	BP	7202	28/09/2026	DD - 20088 (1100)	Business Stream - Water - Conbar Allots to 13-Sep - Est	472.05	0.00	472.05
106081	BP	7203	26/09/2026	DD - 20089	SSE - Electric - Churchill Toilets to 31-Aug - SM	162.61	8.13	170.74
106082	BP	7203	26/09/2026	DD - 20090	SSE - Electric - SWC to 31-Aug - SM	153.14	7.66	160.80
106083	BP	7203	26/09/2026	DD - 20090	SSE - Electric - Museum to 31-Aug - SM	153.13	7.65	160.78
					Totals £	1,135.20	24.29	1,159.49

Date: 24/09/2026
Time: 08:57:17

Rustington Parish Council

Day Books: Customer Payments (Summary)

Date From: 01/09/2026
Date To: 30/09/2026

Transaction From: 1
Transaction To: 99,999,999

Bank From: 1200
Bank To: 1200

Customer From :
Customer To: ZZZZZZZZ

Bank: 1200 Currency: Pound Sterling

No	Type	Date	Account	Ref	Details	Net £	Tax £	Gross £
106059	SP	02/09/2026	WOODTTC	20054	Sales Payment	16.00	0.00	16.00
106077	SP	24/09/2026	BENNETTJ	20086 -	Sales Payment	95.00	0.00	95.00
					Totals £	111.00	0.00	111.00

Rustington Parish Council

Current Account - Recommended Payments/Payments Made

Date From: 01/10/2026
DateTo: 31/10/2026

Transaction From: 106,543
Transaction To: 99,999,999

Dept From: 0
Dept To: 999

Bank From: 1200
Bank To: 1200

N/C From:
N/C To: 99999999

Bank: 1200 Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
106543	BP	2103	15/10/2026	20147 - Bank Pay	Stride Management Co. - Deposit Refund - W.Centre	50.00	0.00	50.00
106544	BP	2103	15/10/2026	20148 - Bank Pay	R'ton Golf Centre - Ladies - Deposit Refund - SWC	50.00	0.00	50.00
106545	BP	7300	15/10/2026	DD - 20138	BT - Office Mobile (Emergency Phone)	14.07	2.81	16.88
106546	BP	7202	20/10/2026	DD - 20139 (7040)	Business Stream - Water - SWC to 5-Oct - Est	122.61	0.00	122.61
106547	BP	7202	20/10/2026	DD - 20139 (7040)	Business Stream - Water - to 5-Oct (30% of SWC)	52.54	0.00	52.54
106548	BP	7204	17/10/2026	DD - 20142 (...	Crown Gas & Power - Gas - W.Centre - R1 to 30-Sep -	135.71	6.79	142.50
106549	BP	7204	17/10/2026	DD - 20140 (...	Crown Gas & Power - Gas - W.Centre - R2 to 30-Sep -	30.75	1.54	32.29
106550	BP	7204	17/10/2026	DD - 20143 (...	Crown Gas & Power - Gas - Y.Centre to 30-Sep - SM	89.02	4.45	93.47
106552	BP	7321	01/10/2026	20144 - DD	Sage - Finance/Payroll Support Package - Oct	549.50	109.90	659.40
106553	BP	7130	20/10/2026	DD - 20145	WorldPay - Monthly Transactions Fee for Jun (40%)	6.00	0.00	6.00
106554	BP	7130	20/10/2026	DD - 20145	WorldPay - Monthly Transactions Fee for Jun (25%)	3.75	0.00	3.75
106555	BP	7130	20/10/2026	DD - 20145	WorldPay - Monthly Transactions Fee for Jun (25%)	3.75	0.00	3.75
106556	BP	7130	20/10/2026	DD - 20145	WorldPay - Monthly Transactions Fee for Jan (10%)	1.50	0.00	1.50
106557	BP	7130	20/10/2026	DD - 20145	WorldPay - Monthly Payment Approvals	0.32	0.06	0.38
106558	BP	7130	20/10/2026	DD - 20145	WorldPay - Safer Payments Programme Fee	4.00	0.80	4.80
106559	BP	6100	14/10/2026	DD - 20150 - NW1	Amazon(guang zhou)-Large Plate/Display Stand - Civic	28.48	5.70	34.18
106560	BP	6011	14/10/2026	DD - 20150 - NW1	TSL - Engraving - Bench Plaque - Merton Ave/Amberley	17.34	0.00	17.34
106561	BP	6017	14/10/2026	DD - 20151 - NW1	BP Rustington - Plant Fuel	30.27	6.06	36.33
106562	BP	5007	14/10/2026	DD - 20151 - NW1	Niall Cars - MOT - Council Vehicle	45.00	0.00	45.00
106563	BP	7307	14/10/2026	DD - 20151 - NW1	Post Office - Recorded Delivery - Allots - CA	2.91	0.00	2.91
106564	BP	5001	14/10/2026	DD - 20151 - NW1	Argos - Cookworks Kettle x 2 - W.Centre	18.33	3.67	22.00
106565	BP	5007	14/10/2026	DD - 20151 - NW1	BP Rustington - Diesel - Council Vehicle	70.57	14.11	84.68
106566	BP	6017	14/10/2026	DD - 20151 - NW1	BP Rustington - Plant Fuel	38.87	7.78	46.65
106567	BP	6100	14/10/2026	DD - 20152 - NW1	Amazon - (K Blaize) - Serviettes - Civic Service	7.42	1.48	8.90
106568	BP	5001	14/10/2026	DD - 20152 - NW1	Winchester Garden Machinery - Pressure Washer	286.66	57.34	344.00
106569	BP	7321	14/10/2026	DD - 20152 - NW1	Canva - Canva Pro Subscription to 05-Sep-27	83.33	16.66	99.99
106570	BP	6112	14/10/2026	DD - 20152 - NW1	RBL - Large Event Poppy (Pk 10) x 2	70.83	14.17	85.00
106571	BP	7310	14/10/2026	DD - 20152 - NW1	Adobe - Standard Monthly Sub - 17-Sep to 16-Oct	70.80	14.16	84.96
106572	BP	6210	14/10/2026	DD - 20152 - NW1	Amazon-(JB London)-Vinyl Disposable Gloves - Museum	4.99	0.00	4.99
106573	BP	6111	14/10/2026	DD - 20152 - NW1	Amazon - Kids Ear Defenders for Autism - Museum	14.99	3.00	17.99
106574	BP	7303	14/10/2026	DD - 20152 - NW1	Amazon - Hand Soap x 4 - Office	2.04	0.41	2.45
106575	BP	5007	14/10/2026	DD - 20152 - NW1	DVLA - Vehicle Tax - Council Vehicle	360.00	0.00	360.00
106576	BP	5007	14/10/2026	DD - 20152 - NW1	DVLA - Vehicle Tax - Credit Card Fee	2.50	0.00	2.50
106577	BP	6111	14/10/2026	DD - 20152 - NW1	Amazon (Guangzhouch..) - Magnifying Glasses x 6 -	4.99	1.00	5.99
106578	BP	7206	14/10/2026	DD - 20152 - NW1	Amazon - Hand Soap & Washing up Liquid - W.Centre	11.23	2.25	13.48
106579	BP	7107	14/10/2026	DD - 20152 - NW1	Amazon - A4 Picture Frame - Long Service Award	9.16	1.83	10.99
106580	BP	7107	14/10/2026	DD - 20152 - NW1	Amazon - One4all Gift Cards - Long Service Award (CW)	300.00	0.00	300.00
106581	BP	7206	14/10/2026	DD - 20152 - NW1	Amazon - Finish Dishwasher Cleaner - SWC	5.37	1.07	6.44
106582	BP	7310	14/10/2026	DD - 20152 - NW1	Adobe - Standard Monthly Sub - 25-Sep to 16-Oct	10.14	2.03	12.17
106583	BP	7303	14/10/2026	DD - 20152 - NW1	Amazon - Lakeland Milk Pots - Office	6.19	0.00	6.19
106584	BP	7303	14/10/2026	DD - 20152 - NW1	Amazon - (Universal Products Solutions) - Biscuits -	29.82	0.00	29.82
106585	BP	7104	14/10/2026	DD - 20152 - NW1	Amazon - Disposable Cups - Council Meetings	9.97	2.00	11.97
106586	BP	7303	14/10/2026	DD - 20152 - NW1	Amazon Business - Wooden Teaspoons x 5 Pks -	17.31	3.45	20.76
106587	BP	7303	14/10/2026	DD - 20152 - NW1	Amazon - Picture Hanging Strips - Office	9.16	1.83	10.99
106594	BP	2103	15/10/2026	20149	H.Finnigan - Deposit Refund - SWC	50.00	0.00	50.00
106602	BP	7310	01/10/2026	DD - TVL	TV Licence - Youth Centre	14.95	0.00	14.95
106603	BP	7201	24/10/2026	DD - ADC	ADC - Rates - The Woodlands Centre	598.00	0.00	598.00
106604	BP	7201	25/10/2026	DD - ADC	ADC - Rates - R'ton Youth Centre	446.00	0.00	446.00
106605	BP	7405	25/10/2026	SO - WP	W.Phillips - Garage	87.58	0.00	87.58
106606	BP	7201	26/10/2026	DD - ADC	ADC - Rates - Samuel Wickens Centre - 50%	148.00	0.00	148.00
106607	BP	7201	26/10/2026	DD - ADC	ADC - Rates - Samuel Wickens Centre - 50%	148.00	0.00	148.00
					Totals £	4,174.72	286.35	4,461.07

Date: 16/10/2026
Time: 15:29:20

Rustington Parish Council
Day Books: Customer Payments (Summary)

Date From: 01/10/2026
Date To: 31/10/2026

Bank From: 1200
Bank To: 1200

Transaction From: 1
Transaction To: 99,999,999

Customer From :
Customer To: ZZZZZZZZ

Bank: 1200 **Currency:** Pound Sterling

No	Type	Date	Account	Ref	Details	Net £	Tax £	Gross £
106535	SP	15/10/2026	BARTLEYM	20146	Sales Payment	109.00	0.00	109.00
					Totals £	109.00	0.00	109.00

Rustington Parish Council
Bank Payment Summary - 25 October 2026

Salaries (Gross) - Employees		£ 36,526.42
Includes Mileage Claim (N/Code: 7101)	£ -	
Employers - N.I.		£ 4,728.36
Employers - Superann.		£ 2,159.20
Legal & General - Ill Health Liability Insurance		£ -
Total Employers Liabilities		£ 43,413.98

Rustington Parish Council

Reconciled Balances as at 30 September 2026

NatWest Bank:-		
Current Account	£	12,479.68
Imprest Account	£	713.18
Reserve Accounts:		
General Fund	£	497,247.19
35-Day Notice (276) - Earmarked Reserves	£	84,011.63
35-Day Notice (284)	£	795,948.26
35-Day Notice (670) - Section 106 Funds	£	22,288.47
Museum Reserve	£	2,868.03
Plant Equipment Renewal	£	8,015.64
Capital Accounts:		
Opportunity and Special Purchases	£	1,537.61
CCLA:		
Capital Account:		
Public Sector Deposit Fund	£	100,000.00
Monthly Dividends Credited from PSDA into Nationwide Account		
Nationwide Building Society:		
Capital Account:		
35-Day Saver	£	133,944.36
Total on Bank Statements	£	1,659,054.05
Un-Reconciled Payments	£	(275.00)
	£	1,658,779.05
Petty Cash	£	323.31
Grand Total	£	1,659,102.36

Rustington Parish Council
Current Account - Bank Receipts

Date From: 15/09/2026
DateTo: 18/10/2026

Transaction From: 106,028
Transaction To: 99,999,999

Dept From: 0
Dept To: 999

Bank From: 1200
Bank To: 1200

N/C From:
N/C To: 99999999

Bank: 1200 Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
106212	BR	6100	23/09/2026	Card Receipt	C. Harris - Civic Service - Planters	50.00	0.00	50.00
106213	BR	6100	23/09/2026	Card Receipt	E.Lamb - Civic Service - Planters	50.00	0.00	50.00
106214	BR	6100	23/09/2026	Card Receipt	V. Narayanaswamy - Civic Service - Planters	12.00	0.00	12.00
106215	BR	6100	23/09/2026	Card Receipt	B. Alexander - Civic Service - Planters	12.00	0.00	12.00
106216	BR	6100	24/09/2026	Card Receipt	M. Warrington - Civic Service - Planters	12.00	0.00	12.00
106224	BR	4047	25/09/2026	Bank Receipt	R'ton S&S Club - Rent - 3rd Quarter	4,125.00	0.00	4,125.00
106459	BR	2102	12/10/2026	Bank Receipt	Sussex Coast Talking News - Deposit - SWC -	50.00	0.00	50.00
106551	BR	7204	17/10/2026	DD - 20141	Crown Gas & Power - Gas - Y Centre to	54.10	2.71	56.81
					Totals £	4,365.10	2.71	4,367.81

Rustington Parish Council
Current Account - Customer Receipts

Date From: 18/09/2026
DateTo: 18/10/2026

Bank From: 1200
Bank To: 1200

Transaction From: 106,031
Transaction To: 99,999,999

Customer From:
Customer To: ZZZZZZZZ

Bank 1200 Currency Pound Sterling

No	Type	A/C	Date	Ref	Details	Net	Tax	Gross
106122	SR	RUSTPLSC	21/09/2026	Bank Receipt	Sales Receipt	540.00	0.00	540.00
106123	SR	RUSTPLSC	21/09/2026	Bank Receipt	Sales Receipt	176.00	0.00	176.00
106217	SA	WYATTTRU	22/09/2026	Bank Receipt	Payment on Account	109.00	0.00	109.00
106218	SA	WYATTTRU	24/09/2026	Bank Receipt	Payment on Account	20.00	0.00	20.00
106220	SR	ARUNDC	25/09/2026	Bank Receipt	Sales Receipt	1,860.00	0.00	1,860.00
106221	SA	RUSTHGRC	29/09/2026	Bank Receipt	Payment on Account	50.00	0.00	50.00
106222	SA	RUSTHGRC	29/09/2026	Bank Receipt	Payment on Account	46.00	0.00	46.00
106223	SA	BARTLEYM	21/09/2026	Bank Receipt	Payment on Account	109.00	0.00	109.00
106225	SA	BABYSUPE	30/09/2026		Payment on Account	138.00	0.00	138.00
106362	SR	DANCEBEA	01/10/2026	Bank Receipt	Sales Receipt	82.00	0.00	82.00
106363	SR	DANCEBEA	01/10/2026	Bank Receipt	Sales Receipt	82.00	0.00	82.00
106364	SR	ARUNU3A	01/10/2026	Bank Receipt	Sales Receipt	47.00	0.00	47.00
106365	SR	MORTONDA	01/10/2026	Bank Receipt	Sales Receipt	97.00	0.00	97.00
106366	SR	ACTIV8NU	01/10/2026	Bank Receipt	Sales Receipt	1,980.00	0.00	1,980.00
106367	SR	SHORTMAT	01/10/2026	Bank Receipt	Sales Receipt	516.50	0.00	516.50
106368	SR	ARUNFAIR	01/10/2026	Bank Receipt	Sales Receipt	321.00	0.00	321.00
106369	SR	RNID	01/10/2026	Bank Receipt	Sales Receipt	54.83	0.00	54.83
106376	SR	VIRTUOSO	06/10/2026	Bank Receipt	Sales Receipt	330.00	0.00	330.00
106377	SR	ARUNU3A	02/10/2026	Bank Receipt	Sales Receipt	726.00	0.00	726.00
106378	SR	THEATREA	02/10/2026	Bank Receipt	Sales Receipt	296.00	0.00	296.00
106379	SA	ARUNU3A	02/10/2026	Bank Receipt	Payment on Account	312.00	0.00	312.00
106380	SR	RUSTWI	05/10/2026	Bank Receipt	Sales Receipt	131.00	0.00	131.00
106381	SR	YASYOGA	05/10/2026	Bank Receipt	Sales Receipt	246.00	0.00	246.00
106382	SR	HERITAGE	05/10/2026	Bank Receipt	Sales Receipt	103.00	0.00	103.00
106409	SR	RCCGOASI	07/10/2026	Bank Receipt	Sales Receipt	528.00	0.00	528.00
106410	SR	RCCGOASI	07/10/2026	Bank Receipt	Sales Receipt	76.00	0.00	76.00
106411	SR	TYLERGRA	08/10/2026	Bank Receipt	Sales Receipt	30.50	0.00	30.50
106412	SR	MSSERVIC	08/10/2026	Bank Receipt	Sales Receipt	135.00	0.00	135.00
106413	SR	SLIMWORL	08/10/2026	Bank Receipt	Sales Receipt	452.45	0.00	452.45
106414	SR	RUSTSPSC	08/10/2026	Bank Receipt	Sales Receipt	2,574.41	0.00	2,574.41
106415	SR	RUSTSPSC	08/10/2026	Bank Receipt	Sales Receipt	27.00	0.00	27.00
106453	SR	RUSTRESA	08/10/2026	Bank Receipt	Sales Receipt	27.00	0.00	27.00
106454	SR	LIONS	08/10/2026	Bank Receipt	Sales Receipt	152.50	0.00	152.50
106455	SR	RUSTSCOU	09/10/2026	Bank Receipt	Sales Receipt	30.50	0.00	30.50
106456	SR	RUSTBELL	09/10/2026	Bank Receipt	Sales Receipt	27.00	0.00	27.00
106457	SR	ALZHEIME	09/10/2026	Bank Receipt	Sales Receipt	49.00	0.00	49.00
106458	SR	GUIDES3	12/10/2026	Bank Receipt	Sales Receipt	30.50	0.00	30.50
106460	SR	STANDCHU	09/10/2026	Card Receipt	Sales Receipt	81.00	0.00	81.00
106461	SR	ARUNVETE	12/10/2026	Card Receipt	Sales Receipt	27.00	0.00	27.00
106462	SR	RAOBUFFA	12/10/2026	Card Receipt	Sales Receipt	61.00	0.00	61.00
106463	SR	POLICEMO	13/10/2026	Card Receipt	Sales Receipt	30.50	0.00	30.50
					Totals £	12,711.69	0.00	12,711.69

Agenda Item: 7

Rustington Parish Council

MONTHLY BUDGET REPORT

to 19 October 2026

26 October 2026

Monthly Budget Report to 16 October 2026

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows. The Council's Budgets are in the process of being revised, therefore, at this moment in time, some Votes may be overspent:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	83,495.00	43,541.23	39,953.77	1. Furniture, Crockery & Equipment - £286.66 - Pressure Washer - To be taken from Equipment Renewal Funds
Youth Centre	25,350.00	11,155.26	14,194.74	
The Woodlands Centre	90,180.00	60,590.87	29,589.13	1. RPoW/Reserves - £57,879.32 - Not included in budget
General Amenities	163,900.00	109,102.89	54,797.11	
Museum	84,639.00	40,594.74	44,044.26	
Samuel Wickens Centre	48,070.00	15,232.04	32,837.96	
Finance & General Purposes	402,200.00	238,542.64	163,657.36	
Allotments	3,850.00	3,845.80	4.20	

For information, the previous month's Overview Reports is attached to the back of this Report

19 October 2026

Finance Manager

Rustington Parish Council

External Sports and Leisure Facilities and Youth Centre to 16 October 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4003 - Bank Interest - Equipment Renewal Fund	£31	£55	(24)
		4013 - Insurance Recharge	£2,145	-	2,145
		4031 - Grants / Donations	£1,860	-	1,860
		4040 - Miscellaneous Income / Rents / Charges	-	£3,700	(3,700)
		4042 - Hire of Grounds	£3,700	-	3,700
		4044 - Rent - Cricket Clubs	£2,014	£2,350	(336)
		4045 - Rent - Football Clubs	£92	£3,100	(3,008)
		4046 - Rent - Girl Guides	£275	-	275
		4047 - Rent - Sports & Social Club	£8,250	£16,500	(8,250)
	001 - Incomings Total		**£18,368**	**£25,705**	**(7,337)**
1 - Sales Total			£18,368	£25,705	(7,337)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£287)	-	(287)
		5002 - Playground - New Equipment / Improvement Fund	-	(£20,000)	20,000
		5004 - Outdoor Fitness Equipment	-	-	-
	081 - Purchases Total		**(£287)**	**(£20,000)**	**19,713**
2 - Purchases Total			(£287)	(£20,000)	19,713
3 - Direct Expenses	161 - Direct Expenses	6006 - Horticultural Supplies	£241	(£1,000)	1,241
		6007 - Fencing	(£2,074)	(£500)	(1,574)
		6010 - Plant Maintenance	-	(£1,000)	1,000
		6011 - Seating	-	-	-
		6013 - Tree & Bulb Planting	-	-	-
		6014 - Tree Works	(£85)	(£2,000)	1,915
		6017 - Plant Fuel	(£269)	-	(269)
		6223 - Playground - Inspections	(£426)	-	(426)
		6224 - Playground - Maintenance	(£243)	(£2,000)	1,757
		6232 - Signs	-	(£500)	500
	161 - Direct Expenses Total		**(£2,855)**	**(£7,000)**	**4,145**
3 - Direct Expenses Total			(£2,855)	(£7,000)	4,145
4 - Overheads	241 - Salaries	7001 - Salaries	(£15,170)	(£28,200)	13,030
		7004 - Employers - National Insurance	(£1,838)	-	(1,838)
	241 - Salaries Total		**(£17,008)**	**(£28,200)**	**11,192**
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£200)	200
		7106 - Staff Uniform	-	-	-
		7121 - Consultants	(£14)	-	(14)
	242 - Expenditure Total		**(£14)**	**(£200)**	**186**
	243 - Premises Costs	7205 - Refuse Collection	(£396)	-	(396)
		7206 - Maintenance - Internal	(£25)	-	(25)
		7207 - Maintenance - External	(£168)	(£25,000)	24,832
		7210 - Travellers / Illegal Encampments	-	-	-
		7212 - Contract / Casual Staff	(£6,856)	-	(6,856)
		7213 - Maintenance of Cricket Square	(£3,650)	(£7,300)	3,650
	243 - Premises Costs Total		**(£11,095)**	**(£32,300)**	**21,205**
	244 - Additional Expenditure	7300 - Telephone	-	-	-
		7302 - Insurances	(£2,145)	-	(2,145)
		7303 - Miscellaneous Contingencies	(£3,680)	(£6,000)	2,320
		7307 - Postage - General	-	-	-
		7309 - Security / Out of Hours Caretaking	(£549)	-	(549)
		7321 - Office Equipment / ICT / Website	(£118)	-	(118)
	244 - Additional Expenditure Total		**(£6,493)**	**(£6,000)**	**(493)**
4 - Overheads Total			(£34,610)	(£66,700)	32,090
Net Expenditure			(£19,384)	(£67,995)	48,611
Woodland Park Sportsfield			(3,157)	(14,500)	11,343
Equipment Renewal Fund			(1,000)	(1,000)	0
Play Area Improvement Fund			(20,000)	0	(20,000)
Rustington Youth Centre			(11,155)	(25,350)	14,195
Total Net Expenditure			(54,696)	(108,845)	54,149

Rustington Parish Council

Woodland Park Sportsfield to 16 October 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4045 - Rent - Football Clubs	-	-	-
	001 - Incomings Total		-	-	-
1 - Sales Total			-	-	-
3 - Direct Expenses	161 - Direct Expenses	6007 - Fencing	(£914)	-	(914)
	161 - Direct Expenses Total		**(£914)**	-	**(914)**
3 - Direct Expenses Total			(£914)	-	(914)
4 - Overheads	243 - Premises Costs	7200 - Rent	(£625)	*(£4,500)*	3,875
		7207 - Maintenance - External	(£48)	*(£10,000)*	9,952
		7210 - Travellers / Illegal Encampments	-	-	-
		7212 - Contract / Casual Staff	(£1,420)	-	(1,420)
	243 - Premises Costs Total		**(£2,093)**	***(£14,500)***	**12,407**
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£150)	-	(150)
	244 - Additional Expenditure Total		**(£150)**	-	**(150)**
4 - Overheads Total			(£2,243)	*(£14,500)*	12,257
Net Expenditure			(£3,157)	*(£14,500)*	11,343

Rustington Parish Council

Rustington Youth Centre to 16 October 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	£1,000	-	1,000
		4048 - Lettings	£17,478	£35,000	(17,522)
		4061 - Youth Centre - Subscriptions	-	-	-
		4062 - Youth Centre - Tuck	-	-	-
	001 - Incomings Total		**£18,478**	**£35,000**	**(16,522)**
1 - Sales Total			**£18,478**	**£35,000**	**(16,522)**
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£55)	(£1,500)	1,445
	081 - Purchases Total		**(£55)**	**(£1,500)**	**1,445**
	082 - Purchase of Supplies	5220 - Youth Centre - Supplies (Tuck)	-	-	-
	082 - Purchase of Supplies Total		-	-	-
2 - Purchases Total			**(£55)**	**(£1,500)**	**1,445**
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	-	-	-
	161 - Direct Expenses Total		-	-	-
3 - Direct Expenses Total			-	-	-
4 - Overheads	241 - Salaries	7001 - Salaries	-	(£4,700)	4,700
		7004 - Employers - National Insurance	-	-	-
	241 - Salaries Total		-	**(£4,700)**	**4,700**
	242 - Expenditure	7106 - Staff Uniform	-	-	-
		7130 - Bank & Card Charges	(£127)	(£300)	173
	242 - Expenditure Total		**(£127)**	**(£300)**	**173**
	243 - Premises Costs	7201 - Rates	(£2,680)	(£5,000)	2,320
		7202 - Water Rates	(£2,158)	(£1,600)	(558)
		7203 - Electricity	(£1,135)	(£4,000)	2,865
		7204 - Gas	(£362)	(£3,500)	3,138
		7205 - Refuse Collection	(£396)	(£850)	454
		7206 - Maintenance - Internal	(£7,624)	(£28,000)	20,376
		7212 - Contract / Casual Staff	(£9,615)	-	(9,615)
	243 - Premises Costs Total		**(£23,971)**	**(£42,950)**	**18,979**
	244 - Additional Expenditure	7300 - Telephone	-	-	-
		7302 - Insurances	(£2,973)	(£3,000)	27
		7303 - Miscellaneous Contingencies	(£20)	(£1,600)	1,580
		7305 - VAT Adjustment	-	(£1,000)	1,000
		7307 - Postage - General	-	-	-
		7309 - Security / Out of Hours Caretaking	(£549)	(£1,300)	751
		7310 - Subscriptions	(£958)	-	(958)
		7320 - Stationery	-	-	-
		7321 - Office Equipment / ICT / Website	-	-	-
		7325 - Youth Activities	(£980)	(£4,000)	3,020
		7326 - Senior Y.Club - Youth & Support Workers	-	-	-
	244 - Additional Expenditure Total		**(£5,481)**	**(£10,900)**	**5,419**
4 - Overheads Total			**(£29,579)**	**(£58,850)**	**29,271**
Net Expenditure			**(£11,155)**	**(£25,350)**	**14,195**

Rustington Parish Council

The Woodlands Centre to 16 October 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4039 - Setting Up Costs - Hall / Rooms	£684	£1,000	(316)
		4041 - Gas - Girl Guides - Reimbursement	£242	£1,500	(1,258)
		4048 - Lettings	£32,999	£60,000	(27,001)
	001 - Incomings Total		**£33,926**	**£62,500**	**(28,574)**
1 - Sales Total			£33,926	£62,500	(28,574)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£63)	(£2,000)	1,937
	081 - Purchases Total		**(£63)**	**(£2,000)**	**1,937**
2 - Purchases Total			(£63)	(£2,000)	1,937
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	-	(£10,000)	10,000
	161 - Direct Expenses Total		**-**	**(£10,000)**	**10,000**
3 - Direct Expenses Total			-	(£10,000)	10,000
4 - Overheads	241 - Salaries	7001 - Salaries	-	(£4,700)	4,700
		7004 - Employers - National Insurance	-	-	-
	241 - Salaries Total		**-**	**(£4,700)**	**4,700**
	242 - Expenditure	7121 - Consultants	-	-	-
		7130 - Bank & Card Charges	(£123)	-	(123)
		7131 - Loan Servicing	-	(£54,000)	54,000
	242 - Expenditure Total		**(£123)**	**(£54,000)**	**53,877**
	243 - Premises Costs	7201 - Rates	(£4,184)	(£6,800)	2,616
		7202 - Water Rates	(£1,033)	(£2,500)	1,467
		7203 - Electricity	(£2,771)	(£11,000)	8,229
		7204 - Gas	(£1,745)	(£14,000)	12,255
		7205 - Refuse Collection	(£816)	(£2,000)	1,184
		7206 - Maintenance - Internal	(£8,473)	(£35,000)	26,527
		7207 - Maintenance - External	-	-	-
		7208 - Repairs - General	(£20)	-	(20)
		7209 - Repairs - Vandal	-	-	-
		7211 - Setting Up Costs - Hall / Rooms	(£1,531)	(£2,800)	1,269
		7212 - Contract / Casual Staff	(£12,070)	-	(12,070)
	243 - Premises Costs Total		**(£32,643)**	**(£74,100)**	**41,457**
	244 - Additional Expenditure	7302 - Insurances	(£374)	-	(374)
		7303 - Miscellaneous Contingencies	(£29)	(£2,380)	2,351
		7307 - Postage - General	(£19)	-	(19)
		7309 - Security / Out of Hours Caretaking	(£2,647)	(£5,500)	2,853
		7310 - Subscriptions	(£739)	-	(739)
		7321 - Office Equipment / ICT / Website	-	-	-
		7405 - Rolling Programme of Works (Capital/Reserves)	(£57,879)	-	(57,879)
	244 - Additional Expenditure Total		**(£61,688)**	**(£7,880)**	**(53,808)**
4 - Overheads Total			(£94,454)	(£140,680)	46,226
Net Expenditure			(£60,591)	(£90,180)	29,589

Excess Building Improvement Fund to Earmarked Reserves (End of Financial Year)	0		0
Total Net Expenditure	(£60,591)	(£90,180)	£29,589
Net Expenditure not icluding Nominal Code 7405 - Rolling Programme of Works	(£2,712)	(£90,180)	£87,468

Rustington Parish Council

General Amenities, Museum and Samuel Wickens Centre to 16 October 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4023 - Contribution - ADC - Toilet Maintenance	£6,700	£6,700	-
		4025 - Contribution - Seats	£1,500	-	1,500
		4031 - Grants / Donations	-	-	-
		4040 - Miscellaneous Income / Rents / Charges	-	£800	(800)
		4049 - Sponsorship of Planters / Flower Beds	£2,585	£8,000	(5,415)
	001 - Incomings Total		**£10,785**	**£15,500**	**(4,715)**
1 - Sales Total			**£10,785**	**£15,500**	**(4,715)**
3 - Direct Expenses	161 - Direct Expenses	6002 - Bus & Beach Shelters	(£2,098)	(£3,000)	902
		6004 - Christmas Lighting	(£16,536)	(£10,000)	(6,536)
		6009 - Street Lighting Maintenance	(£3,564)	(£3,900)	336
		6011 - Seating	(£2,016)	(£3,000)	984
		6012 - Street Maps / Notice Boards	(£120)	(£1,000)	880
		6013 - Tree & Bulb Planting	-	-	-
		6014 - Tree Works	-	(£1,500)	1,500
		6015 - War Memorial	(£33,380)	(£34,000)	620
		6107 - Gardens Competition	(£629)	(£1,000)	371
		6230 - Planting & Maintenance of Amenity Areas	(£26,253)	(£57,000)	30,747
		6231 - Public Toilet Cleansing & Maintenance	(£23,412)	(£63,000)	39,588
		6232 - Signs	(£135)	-	(135)
		6234 - Defribrillators & Associated Equipment	(£1,398)	(£1,000)	(398)
	161 - Direct Expenses Total		**(£109,542)**	**(£178,400)**	**68,858**
3 - Direct Expenses Total			**(£109,542)**	**(£178,400)**	**68,858**
4 - Overheads	242 - Expenditure	7121 - Consultants	-	-	-
	242 - Expenditure Total		-	-	-
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£395)	(£1,000)	605
		7406 - Changing Places Toilet	-	-	-
	244 - Additional Expenditure Total		**(£395)**	**(£1,000)**	**605**
4 - Overheads Total			**(£395)**	**(£1,000)**	**605**
Net Expenditure			(£99,152)	(£163,900)	64,748

Public Toilets - Maintenance (under Public Toilet Cleansing & Maintenance (6231) above)	**(9,951)**	**0**	**(9,951)**
Rustington Museum	**(40,595)**	**(84,639)**	**44,044**
Samuel Wickens Centre	**(15,232)**	**(48,070)**	**32,838**
Total Net Expenditure	**(164,930)**	**(296,609)**	**131,679**

Rustington Parish Council

Public Toilets to 16 October 2026

BROADMARK	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£717)	-	(717)
		6232 - Signs	-	-	-
	161 - Direct Expenses Total		**(£717)**	**-**	**(717)**
3 - Direct Expenses Total			**(£717)**	**-**	**(717)**
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£1,048)	-	(1,048)
		7203 - Electricity	(£311)	-	(311)
		7206 - Maintenance - Internal	(£149)	-	(149)
		7209 - Repairs - Vandal	-	-	-
	243 - Premises Costs Total		**(£1,508)**	**-**	**(1,508)**
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£6)	-	(6)
		7309 - Security / Out of Hours Caretaking	(£50)	-	(50)
	244 - Additional Expenditure Total		**(£56)**	**-**	**(56)**
4 - Overheads Total			**(£1,564)**	**-**	**(1,564)**
Net Expenditure			**(£2,281)**	**-**	**(2,281)**

CHURCHILL	Category Title	Nominal Code and Description	Total to Date		Total to Date
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£1,083)	-	(1,083)
	161 - Direct Expenses Total		**(£1,083)**	**-**	**(1,083)**
3 - Direct Expenses Total			**(£1,083)**	**-**	**(1,083)**
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£1,160)	-	(1,160)
		7203 - Electricity	(£834)	-	(834)
		7206 - Maintenance - Internal	(£1,142)	-	(1,142)
		7207 - Maintenance - External	(£440)	-	(440)
	243 - Premises Costs Total		**(£3,575)**	**-**	**(3,575)**
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£50)	-	(50)
	244 - Additional Expenditure Total		**(£50)**	**-**	**(50)**
4 - Overheads Total			**(£3,625)**	**-**	**(3,625)**
Net Expenditure			**(£4,708)**	**-**	**(4,708)**

THE STREET	Category Title	Nominal Code and Description	Total to Date		Total to Date
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£207)	-	(207)
	161 - Direct Expenses Total		**(£207)**	**-**	**(207)**
3 - Direct Expenses Total			**(£207)**	**-**	**(207)**
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£179)	-	(179)
		7203 - Electricity	(£306)	-	(306)
		7206 - Maintenance - Internal	(£323)	-	(323)
	243 - Premises Costs Total		**(£808)**	**-**	**(808)**
	244 - Additional Expenditure	7302 - Insurances	(£789)	-	(789)
		7309 - Security / Out of Hours Caretaking	(£50)	-	(50)
	244 - Additional Expenditure Total		**(£839)**	**-**	**(839)**
4 - Overheads Total			**(£1,647)**	**-**	**(1,647)**
Net Expenditure			**(£1,854)**	**-**	**(1,854)**

W.CENTRE EXTN	Category Title	Nominal Code and Description	Total to Date		Total to Date
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	-	-
	081 - Purchases Total		**-**	**-**	**-**
2 - Purchases Total			**-**	**-**	**-**
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£823)	-	(823)
	161 - Direct Expenses Total		**(£823)**	**-**	**(823)**
3 - Direct Expenses Total			**(£823)**	**-**	**(823)**
4 - Overheads	243 - Premises Costs	7206 - Maintenance - Internal	(£235)	-	(235)
	243 - Premises Costs Total		**(£235)**	**-**	**(235)**
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£50)	-	(50)
	244 - Additional Expenditure Total		**(£50)**	**-**	**(50)**
4 - Overheads Total			**(£284)**	**-**	**(284)**
Net Expenditure			**(£1,108)**	**-**	**(1,108)**

Total Net Expenditure - All Public Toilets	(9,951)	0	(9,951)

Rustington Parish Council

Rustington Museum to 16 October 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4002 - Bank Interest	£12	£31	(19)
		4040 - Miscellaneous Income / Rents / Charges	£122	£1,000	(878)
	001 - Incomings Total		**£134**	**£1,031**	**(897)**
1 - Sales Total			**£134**	**£1,031**	**(897)**
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£168)	(£3,100)	2,932
	081 - Purchases Total		**(£168)**	**(£3,100)**	**2,932**
2 - Purchases Total			**(£168)**	**(£3,100)**	**2,932**
3 - Direct Expenses	161 - Direct Expenses	6109 - Exhibitions & Displays	£8	(£3,500)	3,508
		6110 - Advertising	-	(£100)	100
		6111 - Events / Activities	(£410)	(£600)	190
		6210 - Collection Care / Insurance	(£1,984)	(£1,200)	(784)
	161 - Direct Expenses Total		**(£2,386)**	**(£5,400)**	**3,014**
3 - Direct Expenses Total			**(£2,386)**	**(£5,400)**	**3,014**
4 - Overheads	241 - Salaries	7001 - Salaries	(£23,767)	(£61,000)	37,233
		7004 - Employers - National Insurance	(£3,358)	-	(3,358)
		7006 - Employers - Superannuation	(£495)	-	(495)
	241 - Salaries Total		**(£27,620)**	**(£61,000)**	**33,380**
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£300)	300
		7101 - Personnel - Travel Expenses	(£90)	(£100)	10
		7106 - Staff Uniform	-	-	-
		7121 - Consultants	(£900)	-	(900)
		7130 - Bank & Card Charges	(£67)	(£200)	133
	242 - Expenditure Total		**(£1,057)**	**(£600)**	**(457)**
	243 - Premises Costs	7201 - Rates	(£889)	(£1,500)	611
		7202 - Water Rates	(£53)	(£300)	247
		7203 - Electricity	(£898)	(£4,000)	3,102
		7205 - Refuse Collection	(£304)	-	(304)
		7206 - Maintenance - Internal	(£2,424)	(£6,000)	3,576
		7207 - Maintenance - External	-	-	-
		7209 - Repairs - Vandal	-	-	-
		7212 - Contract / Casual Staff	(£2,093)	-	(2,093)
	243 - Premises Costs Total		**(£6,659)**	**(£11,800)**	**5,141**
	244 - Additional Expenditure	7300 - Telephone	-	-	-
		7302 - Insurances	(£1,172)	(£1,270)	98
		7303 - Miscellaneous Contingencies	£90	(£1,000)	1,090
		7306 - Photocopying / Printing	(£259)	(£400)	141
		7307 - Postage - General	-	-	-
		7309 - Security / Out of Hours Caretaking	(£300)	(£700)	400
		7310 - Subscriptions	(£196)	-	(196)
		7320 - Stationery	(£22)	(£400)	378
		7321 - Office Equipment / ICT / Website	(£980)	-	(980)
	244 - Additional Expenditure Total		**(£2,839)**	**(£3,770)**	**931**
4 - Overheads Total			**(£38,175)**	**(£77,170)**	**38,995**
Net Expenditure			**(£40,595)**	**(£84,639)**	**44,044**

Rustington Parish Council

Samuel Wickens Centre to 16 October 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	£17,000	£22,000	(5,000)
		4048 - Lettings	£9,137	£15,500	(6,363)
	001 - Incomings Total		**£26,137**	**£37,500**	**(11,363)**
1 - Sales Total			£26,137	£37,500	(11,363)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£514)	(£1,000)	486
	081 - Purchases Total		**(£514)**	**(£1,000)**	**486**
2 - Purchases Total			(£514)	(£1,000)	486
3 - Direct Expenses	161 - Direct Expenses	6014 - Tree Works	-	-	-
	161 - Direct Expenses Total		-	-	-
3 - Direct Expenses Total			-	-	-
4 - Overheads	241 - Salaries	7001 - Salaries	(£26,822)	(£65,000)	38,178
		7004 - Employers - National Insurance	(£2,041)	-	(2,041)
		7006 - Employers - Superannuation	(£2,431)	-	(2,431)
	241 - Salaries Total		**(£31,294)**	**(£65,000)**	**33,706**
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£300)	300
		7101 - Personnel - Travel Expenses	-	-	-
		7106 - Staff Uniform	(£40)	-	(40)
		7130 - Bank & Card Charges	(£80)	(£250)	170
	242 - Expenditure Total		**(£120)**	**(£550)**	**430**
	243 - Premises Costs	7201 - Rates	(£889)	(£1,500)	611
		7202 - Water Rates	(£123)	(£450)	327
		7203 - Electricity	(£898)	(£4,000)	3,102
		7205 - Refuse Collection	(£304)	(£700)	396
		7206 - Maintenance - Internal	(£2,908)	(£6,000)	3,092
		7207 - Maintenance - External	(£120)	-	(120)
		7209 - Repairs - Vandal	-	-	-
		7212 - Contract / Casual Staff	(£1,013)	-	(1,013)
	243 - Premises Costs Total		**(£6,253)**	**(£12,650)**	**6,397**
	244 - Additional Expenditure	7300 - Telephone	-	-	-
		7302 - Insurances	(£1,172)	(£1,270)	98
		7303 - Miscellaneous Contingencies	(£2)	(£500)	498
		7305 - VAT Adjustment	-	(£400)	400
		7306 - Photocopying / Printing	(£144)	(£300)	156
		7307 - Postage - General	-	-	-
		7309 - Security / Out of Hours Caretaking	(£300)	(£700)	400
		7310 - Subscriptions	(£972)	(£1,200)	228
		7320 - Stationery	(£14)	(£100)	86
		7321 - Office Equipment / ICT / Website	(£583)	(£1,900)	1,317
	244 - Additional Expenditure Total		**(£3,187)**	**(£6,370)**	**3,183**
4 - Overheads Total			(£40,855)	(£84,570)	43,715
Net Expenditure			(£15,232)	(£48,070)	32,838

Rustington Parish Council

Finance & General Purposes to 16 October 2026

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4002 - Bank Interest	£1,678	£3,500	(1,822)
	001 - Incomings Total		**£1,678**	**£3,500**	**(1,822)**
1 - Sales Total			**£1,678**	**£3,500**	**(1,822)**
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£86)	-	(86)
		5007 - Council Vehicle	(£2,204)	(£4,000)	1,796
	081 - Purchases Total		**(£2,290)**	**(£4,000)**	**1,710**
2 - Purchases Total			**(£2,290)**	**(£4,000)**	**1,710**
3 - Direct Expenses	161 - Direct Expenses	6100 - Civic Service / Reception	(£1,304)	(£1,400)	96
		6101 - Carol Concert	-	(£1,200)	1,200
		6102 - Parishioners Award	(£314)	(£550)	236
		6103 - Grant - CAB	(£1,500)	(£1,500)	-
		6105 - Grants - Section 137	(£4,980)	(£5,000)	20
		6112 - Remembrance Day Parade	(£430)	(£2,500)	2,070
	161 - Direct Expenses Total		**(£8,529)**	**(£12,150)**	**3,621**
3 - Direct Expenses Total			**(£8,529)**	**(£12,150)**	**3,621**
4 - Overheads	241 - Salaries	7001 - Salaries	(£142,210)	(£310,000)	167,790
		7004 - Employers - National Insurance	(£18,704)	-	(18,704)
		7006 - Employers - Superannuation	(£11,603)	-	(11,603)
	241 - Salaries Total		**(£172,517)**	**(£310,000)**	**137,483**
	242 - Expenditure	7100 - Personnel - Training / Courses	(£154)	(£1,000)	846
		7101 - Personnel - Travel Expenses	-	-	-
		7102 - Chairman's Allowance	(£500)	(£500)	-
		7103 - Councillor Allowances	(£4,619)	(£12,000)	7,381
		7104 - Members - Courses / Expenses	(£429)	-	(429)
		7106 - Staff Uniform	(£40)	-	(40)
		7107 - Long Service Award	(£609)	-	(609)
		7120 - Audit Fees	(£1,680)	(£2,100)	420
		7121 - Consultants	(£1,681)	(£3,000)	1,319
		7130 - Bank & Card Charges	(£294)	(£1,000)	706
	242 - Expenditure Total		**(£10,007)**	**(£19,600)**	**9,593**
	243 - Premises Costs	7203 - Electricity	-	-	-
		7205 - Refuse Collection	(£816)	-	(816)
		7206 - Maintenance - Internal	(£3,879)	-	(3,879)
		7211 - Setting Up Costs - Hall / Rooms	(£210)	-	(210)
		7212 - Contract / Casual Staff	-	-	-
	243 - Premises Costs Total		**(£4,905)**	-	**(4,905)**
	244 - Additional Expenditure	7300 - Telephone	(£88)	(£250)	162
		7302 - Insurances	(£14,686)	(£10,900)	(3,786)
		7303 - Miscellaneous Contingencies	(£1,257)	(£7,000)	5,743
		7304 - Newsletter	(£3,527)	(£8,000)	4,473
		7306 - Photocopying / Printing	(£896)	(£2,400)	1,504
		7307 - Postage - General	(£1,803)	(£1,000)	(803)
		7308 - Post Delivery / Courier Services	-	-	-
		7309 - Security / Out of Hours Caretaking	(£300)	(£1,000)	700
		7310 - Subscriptions	(£4,715)	(£6,000)	1,285
		7320 - Stationery	(£1,102)	(£2,400)	1,298
		7321 - Office Equipment / ICT / Website	(£13,068)	(£20,000)	6,932
		7348 - Commemorative Events / Concerts	(£530)	(£1,000)	470
		7352 - External Organised Events	-	-	-
	244 - Additional Expenditure Total		**(£41,973)**	**(£59,950)**	**17,977**
4 - Overheads Total			**(£229,402)**	**(£389,550)**	**160,148**
Net Expenditure			**(£238,543)**	**(£402,200)**	**163,657**

Rustington Parish Council

Allotments to 16 October 2026

CONBAR	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	(£3)	£2,550	(2,553)
	001 - Incomings Total		**(£3)**	**£2,550**	**(2,553)**
1 - Sales Total			**(£3)**	**£2,550**	**(2,553)**
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£200)	200
	161 - Direct Expenses Total		**-**	**(£200)**	**200**
3 - Direct Expenses Total			**-**	**(£200)**	**200**
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£746)	(£1,750)	1,004
		7207 - Maintenance - External	(£507)	-	(507)
	243 - Premises Costs Total		**(£1,253)**	**(£1,750)**	**497**
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£1,875)	1,875
		7307 - Postage - General	(£3)	-	(3)
		7310 - Subscriptions	(£182)	-	(182)
		7321 - Office Equipment / ICT / Website	(£39)	-	(39)
	244 - Additional Expenditure Total		**(£224)**	**(£1,875)**	**1,651**
4 - Overheads Total			**(£1,477)**	**(£3,625)**	**2,148**
Net Expenditure			(£1,480)	(£1,275)	(205)

PENFOLD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£63	£3,350	(3,287)
	001 - Incomings Total		**£63**	**£3,350**	**(3,287)**
1 - Sales Total			**£63**	**£3,350**	**(3,287)**
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£200)	200
		6014 - Tree Works	-	(£750)	750
	161 - Direct Expenses Total		**-**	**(£950)**	**950**
3 - Direct Expenses Total			**-**	**(£950)**	**950**
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£864)	(£1,750)	886
		7207 - Maintenance - External	(£607)	-	(607)
		7212 - Contract / Casual Staff	(£40)	-	(40)
	243 - Premises Costs Total		**(£1,511)**	**(£1,750)**	**239**
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£1,875)	1,875
		7307 - Postage - General	(£15)	-	(15)
		7310 - Subscriptions	(£182)	-	(182)
		7321 - Office Equipment / ICT / Website	(£39)	-	(39)
	244 - Additional Expenditure Total		**(£236)**	**(£1,875)**	**1,639**
4 - Overheads Total			**(£1,747)**	**(£3,625)**	**1,878**
Net Expenditure			(£1,684)	(£1,225)	(459)

WORTHING RD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£11	£500	(489)
	001 - Incomings Total		**£11**	**£500**	**(489)**
1 - Sales Total			**£11**	**£500**	**(489)**
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£100)	100
		6014 - Tree Works	-	-	-
	161 - Direct Expenses Total		**-**	**(£100)**	**100**
3 - Direct Expenses Total			**-**	**(£100)**	**100**
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£161)	(£1,000)	839
		7207 - Maintenance - External	(£306)	-	(306)
	243 - Premises Costs Total		**(£467)**	**(£1,000)**	**533**
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£750)	750
		7307 - Postage - General	(£4)	-	(4)
		7310 - Subscriptions	(£182)	-	(182)
		7321 - Office Equipment / ICT / Website	(£39)	-	(39)
	244 - Additional Expenditure Total		**(£225)**	**(£750)**	**525**
4 - Overheads Total			**(£692)**	**(£1,750)**	**1,058**
Net Expenditure			(£681)	(£1,350)	669

Total Net Expenditure - All Allotment Sites	(3,846)	(3,850)	4

Rustington Parish Council

Income and Expenditure not included in Budgets to 16 October 2026
(ie: Precept, CTB Grant, Collections, Payments from Reserves etc.)

	Category Title	Nominal Code and Description	Total to Date
1 - Sales	001 - Incomings	4000 - Precept	£825,000
		4004 - Bank Interest - Investment Accounts	£8,052
		4005 - Bank Interest - Investment Account - S106 Funding	£220
		4011 - Public Works Loan Board Loan	£549,808
		4040 - Miscellaneous Income / Rents / Charges	£5,630
		4048 - Lettings	(£50)
	001 - Incomings Total		**£1,388,659**
1 - Sales Total			**£1,388,659**
2 - Purchases	081 - Purchases	5003 - Equipment Renewal Fund - Plant Provision	-
	081 - Purchases Total		-
2 - Purchases Total			-
3 - Direct Expenses	161 - Direct Expenses	6100 - Civic Service / Reception	£136
		6101 - Carol Concert	-
	161 - Direct Expenses Total		**£136**
3 - Direct Expenses Total			**£136**
4 - Overheads	241 - Salaries	7001 - Salaries	-
	241 - Salaries Total		-
	243 - Premises Costs	7203 - Electricity	-
	243 - Premises Costs Total		-
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£0)
		7401 - Section 106	(£68)
	244 - Additional Expenditure Total		**(£68)**
4 - Overheads Total			**(£68)**
not in coa - not in co	not in coa	5100 - Movement in Reserves	-
	not in coa Total		-
not in coa - not in coa Total			-
Net Expenditure			**£1,388,727**

Monthly Budget Report to 21 September 2026

An overview of the Committees budgeted expenditure for the year ending 31 March 2027 is as follows. The Council's Budgets are in the process of being revised, therefore, at this moment in time, some Votes may be overspent:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	83,495.00	40,543.09	42,951.91	1. Play Area Improvement Fund - £20,000.00 - Transferred to Earmarked Reserves
Rustington Youth Centre	25,350.00	7,217.02	18,132.98	
The Woodlands Centre	90,180.00	46,918.12	43,261.88	
General Amenities	163,900.00	99,517.41	64,382.59	1. War Memorial - £33,280.00 - Replacement War Memorial
Museum	84,639.00	33,282.66	51,356.34	
Samuel Wickens Centre	48,070.00	9,489.82	38,580.18	
Finance & General Purposes	402,200.00	185,909.73	216,290.27	
Allotments	3,850.00	2,743.95	1,106.05	

- Precept - This is paid biannually, and the second tranche is included in Department 0

For information, the previous month's Overview Reports is attached to the back of this Report

21 September 2026

Finance Manager

Monthly Budget Report to 14 August 2026

An overview of the Committees budgeted expenditure for the year ending 31 March 2027 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	83,495.00	14,044.17	69,450.83	
Rustington Youth Centre	25,350.00	4,256.57	21,093.43	1. Youth Activities - £980.03 - Autumn Term Junior/Senior Table Tennis Clubs (£700.00) and Purchase of Table Tennis Table (£150.00)
The Woodlands Centre	90,180.00	43,369.31	46,810.69	1. RPoW/Reserves - £40,445.60 not included in budget
General Amenities	163,900.00	45,316.75	118,583.25	
Museum	84,639.00	27,245.04	57,393.96	
Samuel Wickens Centre	48,070.00	5,795.42	42,274.58	
Finance & General Purposes	402,200.00	154,987.19	247,212.81	
Allotments	3,850.00	2,080.45	1,769.55	

Public Works Loan Board Loan - The Woodlands Centre Refurbishment

This was credited to the Council's Account on 6 August 2026 and is included in Department 0.
It was immediately transferred into the Council's 35-Day Saver Account.
(£550,000.00 less £192.50 administrative charge = £549,807.50)

For information, the previous months Overview Reports are attached to the back of this Report

14 August 2026

Finance Manager

Monthly Budget Report to 17 July 2026

An overview of the Committees budgeted expenditure for the year ending 31 March 2027 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	83,495.00	4,127.71	79,367.29	
Rustington Youth Centre	25,350.00	2,923.20	22,426.80	
The Woodlands Centre	90,180.00	39,707.68	50,472.32	1. RPoW/Reserves - £37,283.06 not included in budget
General Amenities	163,900.00	39,709.08	124,190.92	
Museum	84,639.00	17,985.59	66,653.41	
Samuel Wickens Centre	48,070.00	(4,015.68)	52,085.68	
Finance & General Purposes	402,200.00	103,581.10	298,618.90	1. Grant Aid - Section 137 - £3,890.00 2. Councillor & Chairman's Allowance - £2,810.00
Allotments	3,850.00	1,607.74	2,242.26	

For information, the previous months Overview Reports are attached to the back of this Report

17 July 2026

Finance Manager

Monthly Budget Report to 13 June 2026

An overview of the Committees budgeted expenditure for the year ending 31 March 2027 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	83,495.00	4,973.61	78,521.39	
Rustington Youth Centre	25,350.00	2,225.37	23,124.63	
The Woodlands Centre	90,180.00	22,727.25	67,452.75	1. RPoW/Reserves - £20,602.83 not included in budget
General Amenities	163,900.00	23,465.56	140,434.44	1. Defibrillators & Associated Equipment - £1,398.24 - To be taken from Earmarked Reserves
Museum	84,639.00	11,896.43	72,742.57	
Samuel Wickens Centre	48,070.00	(8,091.09)	56,161.09	
Finance & General Purposes	402,200.00	62,514.53	339,685.47	1. Postage - Stamps purchased in previous financial years transferred into 2026/27
Allotments	3,850.00	542.36	3,307.64	

For information, the previous months Overview Reports are attached to the back of this Report

16 June 2026

Finance Manager

Monthly Budget Report to 6 May 2026

An overview of the Committees budgeted expenditure for the year ending 31 March 2027 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	83,495.00	5,475.70	78,019.30	
Rustington Youth Centre	25,350.00	6,558.77	18,791.23	
The Woodlands Centre	90,180.00	18,432.46	71,747.54	
General Amenities	163,900.00	15,868.18	148,031.82	1. Defibrillators & Associated Equipment - £1,398.24 - Overbudget due to purchase of x6 replacement batteries x6 - Budget to be revised in October
Museum	84,639.00	10,137.81	74,501.19	
Samuel Wickens Centre	48,070.00	9,609.47	38,460.53	
Finance & General Purposes	402,200.00	57,773.40	344,426.60	
Allotments	3,850.00	595.20	3,254.80	

- Lettings Income for April to be added to Accounts System and included in next Budget Report for all hiring facilities
- Rustington Twinning Association - £5,532.32 - This is included in Department 0 and will be transferred to Earmarked Reserves for future Twinning activities
- There are journals to be made for payments made in April for expenditure which belong in the previous financial year March, these include utility bills and some items purchased on the Council's credit cards

For information, the previous month's Overview Reports is attached to the back of this Report

7 May 2026

Finance Manager

Monthly Budget Report to 15 April 2026

An overview of the Committees budgeted expenditure for the year ending 31 March 2027 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	83,495.00	2,249.27	81,245.73	
Rustington Youth Centre	25,350.00	4,693.56	20,656.44	
The Woodlands Centre	90,180.00	7,392.44	82,787.56	
General Amenities	163,900.00	10,074.29	153,825.71	
Museum	84,639.00	6,082.49	78,556.51	
Samuel Wickens Centre	48,070.00	5,590.71	42,479.29	
Finance & General Purposes	402,200.00	31,026.50	371,173.50	
Allotments	3,850.00	595.20	3,254.80	

- Precept - This is paid biannually, and the first tranche is included in Department 0
- Included in April's expenditure is approximately £17,600.00 is annual service charges
- There are journals to be made for payments made in April for expenditure which belong in the previous financial year March, these include utility bills and some items purchased on the Council's credit cards

16 April 2026

Finance Manager