Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB
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20 October 2026

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 26 October 2026** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.00 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 6.45 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

AGENDA

1. Apologies for Absence

2. Declarations of Interest by Members

   Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

   You should declare your interest by stating:-
   (a) the item you have the interest in
   (b) whether it is a personal interest and the nature of the interest
   (c) whether it is also a prejudicial/pecuniary interest
   (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time

   You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Monthly Meeting held on 28 September 2026
   (Copy attached)

4. Sussex Police:-

   (a) Matters Arising (if any)

   (b) Online Meeting with PCC Office - Councillor Lee and Deputy Clerk to report

5. District Councillors - Matters Arising (if any)

6. County Councillors - Matters Arising (if any)

7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes

8. Chairman's Report

9. Planning Committee - To note the Reports of the Meetings held on 10 September 2026 and 28 September 2026
   (Copies previously circulated)

10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 26 October 2026 from the Chairman of the Committee, and to consider the Recommendations contained therein
    (Finance and General Purposes Committee Agenda and associated documentation previously circulated)

11. Allotments Committee - To receive the Report of the Meeting held on 19 October 2026 and to consider any recommendations contained therein
    (Copy enclosed)

12. Diary Dates 2027 - To consider and agree the dates of Meetings and Events for 2026 Dates
    (Copy attached)

13. Remembrance Sunday - Parade and Services:-

    (a) Church Service Timings - To note an email receiving in this regard
    (Copy attached)

    (b) Parade and Service at the War Memorial - To note the details and timings
    (Copy attached)

14. Rustington In-Bloom Committee - Councillor Lee to report

15. Council Hive - To review the subscription to the Council Hive Professional Service with Breakthrough Communications - Clerk to report

16. Arun District Council:-

    (a) Arun Flood Forum - 5 November 2026 - To consider an email received from Joe Russell-Wells, Group Head of Environment and Climate Change, and Clerk to report
    (Copy attached)

(b) T&P Climate Action Network - To consider an email received from Patrick Raaj Felix, Habitat Banking Project Officer, and Clerk to report
(Copy attached)

(c) Invitation to Community Safety Project Showcase Event - 18 November 2026 - To consider an email received from Dax O'Connor, Community Safety Manager, and Clerk to report
(Copy attached)

17. West Sussex Association of Local Councils - Dependants' Carers' Allowance - To consider an email received Emily Simpson in this regard
(Copy attached)

18. Bus Services in Rustington - To consider email correspondence received in this regard, and Councillor Mrs Cooper to report
(Copy attached)

19. Arundel Illuminated Tractor Run 2026 - To consider an email received in this regard, and Clerk to report
(Copy attached)

20. To receive Reports from Members attending other External Meetings (if any)

21. Urgent matters arising, for information only, since the preparation of this Agenda

22. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 23

23. The Woodlands Centre - Major Redesign and Refurbishment Project - To consider a Report from the Clerk of the Council and Finance Manager/RFO
(Copy enclosed for Members)

24. To note the following Documents and Publications previously circulated to Members:-

(a) Arun & Chichester Citizens Advice - Reserve your spot - ACCA AGM & Projects Marketplace
(b) BRTA - Shoreham to Horsham Rail Link 1
(c) CAGNE - October Bulletin
(d) Care UK - Ageing Well and Preventing Falls
(e) Care UK - Adjusting to a Dementia Diagnosis Free Talk at Ayton House
(f) Carers Support West Sussex - Your September Update from Carers Support West Sussex
(g) CPRE - Your latest update on our countryside
(h) CPRE - Help us sound the alarm on the date centre land crisis
(i) East Preston Parish Council News - 1 October 2026 and 15 October 2026
(j) National Association of Local Councils - Chief Executive's Bulletin - 24 September 2026, 1 October 2026 and 8 October 2026
(k) RHS - RHS Communities October Update
(l) Stonepillow - Supporters Update - September 2026
(m) Turning Tides - Our Impact Report 2026
(n) West Sussex County Council - Highways, Transport and Planning Parish Newsletter - 28 September 2026

(o) West Sussex County Council - Keeping Well for Winter 2026 - Newsletter
(p) West Sussex County Council - News Release - 24 September 2026, 1 October 2026, 5 October 2026 x2, 6 October 2026, 7 October 2026 x2, 8 October 2025, 12 October 2026 x2, 14 October 2026 x2 and 19 October 2026